



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 8/22/2016 OPEN SESSION	
SUBJECT	Commissioners Court Meeting Minutes
DEPARTMENT & PERSON MAKING REQUEST	County Clerk's Office Sally W. Peters, Deputy Clerk/Administrative Assistant
PHONE # OR EXTENSION #	830-249-9343, ext. 212
TIME NEEDED FOR PRESENTATION	1 minute
WORDING OF AGENDA ITEM	Consideration and action on approval of Minutes for August 8 and 15, 2016.
REASON FOR AGENDA ITEM	To approve the Minutes from the previous Commissioners Court meetings.
IS THERE DOCUMENTATION	After approval, the minutes will be posted on the County website.
WHO WILL THIS AFFECT?	The public
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 8/22/2016
OPEN SESSION

SUBJECT	Service awards August 2016		
DEPARTMENT & PERSON MAKING REQUEST	Sheryl D'Spain Treasurer		
PHONE # OR EXTENSION #	830-249-9343 ext 220		
TIME NEEDED FOR PRESENTATION	5 Minutes		
WORDING OF AGENDA ITEM	William Bolzle	Parks Department	5 Years
	Dennis Rust	Road & Bridge	25 Years
	Jesus Minjarez	Recycling Center	5 Years
REASON FOR AGENDA ITEM	Recognize County employees for their service to the county		
IS THERE DOCUMENTATION	No		
WHO WILL THIS AFFECT?	Countywide		
ADDITIONAL INFORMATION	None		



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 8/22/2016 OPEN SESSION	
SUBJECT	FY2016 Budget Adjustments
DEPARTMENT & PERSON MAKING REQUEST	County Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. # 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of FY2016 Budget Adjustments.
REASON FOR AGENDA ITEM	To correctly allocate funds needed in the budget.
IS THERE DOCUMENTATION	Yes Financial Transparency Link / County Auditor Web Page
WHO WILL THIS AFFECT?	Department Heads requesting adjustments
ADDITIONAL INFORMATION	None

TO: KENDALL COUNTY COMMISSIONER'S COURT
FROM: COUNTY AUDITOR'S OFFICE
DATE: AUGUST 22, 2016

THE FOLLOWING BUDGET ADJUSTMENTS HAVE BEEN REQUESTED BY VARIOUS COUNTY OFFICIALS AND CAN BE MADE THROUGH NORMAL BUDGET AMENDMENT PROCEDURES.

A BUDGET ADJUSTMENT IS NEEDED IN THE COUNTY COMMISSIONERS BUDGET FOR CONTINGENCIES - MOBILITY IMPROVEMENT PROJECTS.

10-401-56096	CONTINGENCIES-MOBILITY IMPRV PROJ	+	119,838
10-540-55130	CAPITAL PROJECTS - BUILDING CONSTR	-	119,838

A BUDGET ADJUSTMENT IS NEEDED IN THE COUNTY CLERK'S BUDGET FOR TELEPHONE EXPENSES.

10-403-54200	TELEPHONE	+	15
10-403-54810	DUES	-	15

A BUDGET ADJUSTMENT IS NEEDED IN THE ANIMAL CONTROL'S BUDGET FOR INTERNET SERVICE EXPENSES.

10-408-54240	INTERNET SERVICES	+	20
10-408-53300	FUEL & OIL	-	20

A BUDGET ADJUSTMENT IS NEEDED IN THE JUSTICE OF THE PEACE PRECINCT TWO'S BUDGET FOR MISCELLANEOUS EXPENSES.

10-456-54240	INTERNET SERVICES	+	40
10-456-54620	LEASE - OFFICE EQUIPMENT	+	10
10-456-54200	TELEPHONE	-	50

A BUDGET ADJUSTMENT IS NEEDED IN THE JUSTICE OF THE PEACE PRECINCT FOUR'S BUDGET FOR MISCELLANEOUS EXPENSES.

10-458-54200	TELEPHONE	+	50
10-458-54260	MILEAGE	+	300
10-458-54270	CONFERENCE/TRAINING	-	350

A BUDGET ADJUSTMENT IS NEEDED IN THE COUNTY TREASURER'S BUDGET FOR CONFERENCE & TRAINING EXPENSES.

10-497-54270	CONFERENCE/TRAINING	+	520
10-497-53100	OFFICE SUPPLIES	-	220
10-497-54520	OFFICE EQUIP - REPAIR & MAINT	-	300

TO: KENDALL COUNTY COMMISSIONER'S COURT

FROM: COUNTY AUDITOR'S OFFICE

DATE: AUGUST 22, 2016

THE FOLLOWING BUDGET ADJUSTMENTS HAVE BEEN REQUESTED BY VARIOUS COUNTY OFFICIALS AND CAN BE MADE THROUGH NORMAL BUDGET AMENDMENT PROCEDURES.

A BUDGET ADJUSTMENT IS NEEDED IN THE COUNTY ATTORNEY'S BUDGET FOR MISCELLANEOUS EXPENSES.

10-475-53100	OFFICE SUPPLIES	+	950
10-475-53120	LAW BOOKS	+	730
10-475-54240	INTERNET SERVICES	+	280
10-475-54270	CONFERENCE/TRAINING	+	800
10-475-54860	CONTRACT LABOR	-	2,760

A BUDGET ADJUSTMENT IS NEEDED IN THE COURTHOUSE & RELATED BUILDINGS BUDGET FOR MISCELLANEOUS EXPENSES.

10-510-54400	UTILITIES	+	6,000
10-510-54500	BUILDINGS - REPAIR & MAINT	+	4,000
10-540-55130	CAPITAL PROJECTS - BUILDING CONSTR	-	10,000

A BUDGET ADJUSTMENT IS NEEDED IN THE DETENTION'S BUDGET FOR MISCELLANEOUS EXPENSES.

10-512-53315	FOOD	+	3,000
10-512-54050	MEDICAL - OTHER	+	16,000
10-512-54540	VEHICLE - REPAIR & MAINT	+	500
10-512-54076	JAIL BILLING COLLECTIONS	-	3,000
10-512-54523	SOFTWARE MAINTENANCE	-	500
10-540-55130	CAPITAL PROJECTS - BUILDING CONSTR	-	16,000

A BUDGET ADJUSTMENT IS NEEDED IN THE EMERGENCY MEDICAL SERVICE'S BUDGET FOR MISCELLANEOUS EXPENSES.

10-540-54220	RADIO AIR TIME	+	400
10-540-54540	VEHICLE - REPAIR & MAINT	+	5,000
10-540-55130	CAPITAL PROJECTS - BUILDING CONSTR	-	5,400

A BUDGET ADJUSTMENT IS NEEDED IN THE RURAL FIRE DEPARTMENT'S BUDGET FOR VEHICLE PURCHASE/TOTAL VALUE EXPENSES.

10-545-55200	VEHICLE PURCHASE/TOTAL VALUE	+	1,700
10-545-54540	VEHICLE - REPAIR & MAINT	-	1,700

TO: KENDALL COUNTY COMMISSIONER'S COURT

FROM: COUNTY AUDITOR'S OFFICE

DATE: AUGUST 22, 2016

THE FOLLOWING BUDGET ADJUSTMENTS HAVE BEEN REQUESTED BY VARIOUS COUNTY OFFICIALS AND CAN BE MADE THROUGH NORMAL BUDGET AMENDMENT PROCEDURES.

A BUDGET ADJUSTMENT IS NEEDED IN THE BERGHEIM VOLUNTEER FIRE DEPARTMENT'S BUDGET FOR MISCELLANEOUS EXPENSES.

10-542-53330	OPERATING	+	566
10-542-54240	INTERNET SERVICES	+	579
10-542-54500	BUILDINGS - REPAIR & MAINT	+	4,574
10-542-54530	RADIO/RADAR - REPAIR & MAINT	+	68
10-542-54999	OTHER SERVICES & CHARGES	+	248
10-542-53110	POSTAGE	-	20
10-542-53300	FUEL & OIL	-	1,100
10-542-54200	TELEPHONE	-	559
10-542-54270	CONFERENCE/TRAINING	-	940
10-542-54400	UTILITIES	-	566
10-542-54540	VEHICLE - REPAIR & MAINT	-	2,000
10-542-54810	DUES	-	850

A BUDGET ADJUSTMENT IS NEEDED IN THE ALAMO SPRINGS VOLUNTEER FIRE DEPARTMENT'S BUDGET FOR MISCELLANEOUS EXPENSES.

10-543-54270	CONFERENCE/TRAINING	+	275
10-543-54500	BUILDINGS - REPAIR & MAINT	+	600
10-543-54510	MACHINERY - REPAIR & MAINT	-	875

A BUDGET ADJUSTMENT IS NEEDED IN THE KENDALIA VOLUNTEER FIRE DEPARTMENT'S BUDGET FOR MISCELLANEOUS EXPENSES.

10-547-53330	OPERATING	+	7,527
10-547-54400	UTILITIES	+	800
10-547-54540	VEHICLE - REPAIR & MAINT	+	2,000
10-547-53300	FUEL & OIL	-	800
10-547-54050	MEDICAL - OTHER	-	500
10-547-54270	CONFERENCE/TRAINING	-	2,000
10-547-54500	BUILDINGS - REPAIR & MAINT	-	2,920
10-547-54510	MACHINERY - REPAIR & MAINT	-	1,960
10-547-54530	RADIO/RADAR - REPAIR & MAINT	-	800
10-547-54531	SMALL EQUIP - REPAIR & MAINT	-	947
10-547-54810	DUES	-	400

TO: KENDALL COUNTY COMMISSIONER'S COURT

FROM: COUNTY AUDITOR'S OFFICE

DATE: AUGUST 22, 2016

THE FOLLOWING BUDGET ADJUSTMENTS HAVE BEEN REQUESTED BY VARIOUS COUNTY OFFICIALS AND CAN BE MADE THROUGH NORMAL BUDGET AMENDMENT PROCEDURES.

A BUDGET ADJUSTMENT IS NEEDED IN THE SISTERDALE VOLUNTEER FIRE DEPARTMENT'S BUDGET FOR MISCELLANEOUS EXPENSES.

10-548-53330	OPERATING	+	2,800
10-548-54500	BUILDINGS - REPAIR & MAINT	+	750
10-548-54510	MACHINERY - REPAIR & MAINT	+	200
10-548-54540	VEHICLE - REPAIR & MAINT	+	2,800
10-548-53300	FUEL & OIL	-	2,700
10-548-54050	MEDICAL - OTHER	-	300
10-548-54270	CONFERENCE/TRAINING	-	1,500
10-548-54400	UTILITIES	-	1,800
10-548-54530	RADIO/RADAR - REPAIR & MAINT	-	100
10-548-54531	SMALL EQUIP - REPAIR & MAINT	-	150

A BUDGET ADJUSTMENT IS NEEDED IN THE CONSTABLE PRECINCT TWO'S BUDGET FOR TELEPHONE EXPENSES.

10-552-54200	TELEPHONE	+	15
10-552-53300	FUEL & OIL	-	15

A BUDGET ADJUSTMENT IS NEEDED IN THE COUNTY SHERIFF'S BUDGET FOR MISCELLANEOUS EXPENSES.

10-560-53110	POSTAGE	+	300
10-560-54240	INTERNET SERVICES	+	4,600
10-560-53300	FUEL & OIL	-	4,900

A BUDGET ADJUSTMENT IS NEEDED IN THE DEVELOPMENT MANAGEMENT'S BUDGET FOR MISCELLANEOUS EXPENSES.

10-590-53300	FUEL & OIL	+	500
10-590-54200	TELEPHONE	+	15
10-590-54210	CELLULAR PHONES	+	60
10-402-54270	CONFERENCE/TRAINING	-	575

A BUDGET ADJUSTMENT IS NEEDED IN THE COUNTY SOLID WASTE BUDGET FOR WASTE-DISPOSAL SPANISH PASS EXPENSES.

10-595-54430	WASTE DISPOSAL - SPANISH PASS	+	4,000
10-540-55130	CAPITAL PROJECTS - BUILDING CONSTR	-	4,000

TO: KENDALL COUNTY COMMISSIONER'S COURT

FROM: COUNTY AUDITOR'S OFFICE

DATE: AUGUST 22, 2016

THE FOLLOWING BUDGET ADJUSTMENTS HAVE BEEN REQUESTED BY VARIOUS COUNTY OFFICIALS AND CAN BE MADE THROUGH NORMAL BUDGET AMENDMENT PROCEDURES.

A BUDGET ADJUSTMENT IS NEEDED IN THE COUNTY BRUSH SITE'S BUDGET FOR UNIFORM EXPENSES.

10-596-53360	UNIFORMS	+	10
10-596-53330	OPERATING	-	10

A BUDGET ADJUSTMENT IS NEEDED IN THE RECYCLING BUDGET FOR MISCELLANEOUS EXPENSES.

10-597-53360	UNIFORMS	+	40
10-597-55130	CAPITAL PROJECTS - BUILDING CONSTR	+	37,000
10-597-54200	TELEPHONE	-	40
10-597-55900	OTHER CAPITAL OUTLAY	-	37,000

A BUDGET ADJUSTMENT IS NEEDED IN THE COUNTY HEALTH INSPECTOR'S BUDGET FOR MISCELLANEOUS EXPENSES.

10-636-53100	OFFICE SUPPLIES	+	500
10-636-53110	POSTAGE	+	200
10-636-53330	OPERATING	-	700

A BUDGET ADJUSTMENT IS NEEDED IN THE ROAD & BRIDGE DEPARTMENT'S BUDGET FOR MISCELLANEOUS EXPENSES.

11-620-53330	OPERATING	+	3,000
11-620-54200	TELEPHONE	+	105
11-620-54210	CELLULAR PHONES	+	120
11-620-53300	FUEL & OIL	-	3,225

A BUDGET ADJUSTMENT IS NEEDED IN THE ANIMAL FACILITY DONATION'S BUDGET FOR OPERATING EXPENSES.

14-408-53330	OPERATING	+	1,500
14-408-55900	OTHER CAPITAL OUTLAY	-	1,500

A BUDGET ADJUSTMENT IS NEEDED IN THE JUVENILE PROBATION'S BUDGET FOR DETENTION EXPENSES.

35-570-54096	DETENTION	+	40,000
35-570-54095	RESIDENTIAL FUNDS	-	40,000



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 8/22/2016
OPEN SESSION

SUBJECT	Accounts Payable Claims
DEPARTMENT & PERSON MAKING REQUEST	Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of accounts payable claims for purchases, services and vendors.
REASON FOR AGENDA ITEM	To pay current accounts payable claims.
IS THERE DOCUMENTATION	Yes Financial Transparency Link / County Auditor Web Page
WHO WILL THIS AFFECT?	Departments that have AP claims
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 8/22/2016
OPEN SESSION

SUBJECT	Monthly Reports - Fee Offices
DEPARTMENT & PERSON MAKING REQUEST	County Auditor's Office Corinna Speer, Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of monthly reports for July 2016.
REASON FOR AGENDA ITEM	To approve monthly reports from fee offices as required by law. To approve monthly reports from departments which collect money for services.
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Departments who submit a monthly report to the County Auditor's Office.
ADDITIONAL INFORMATION	None

**FEES OF OFFICE REPORTS
FY 2016**

	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEPT</u>	<u>Total</u>
Animal Control	\$2,852.13	\$2,124.93	\$2,941.99	\$2,503.09	\$2,865.31	\$2,412.48	\$2,587.71	\$2,847.33	\$3,908.94	\$3,451.00			\$28,494.91
Brush Site	\$2,488.00	\$1,452.00	\$1,234.00	\$2,072.50	\$2,020.00	\$2,676.00	\$2,750.50	\$1,267.00	\$3,256.00	\$3,330.00			\$22,546.00
Constable 1	\$1,880.00	\$0.00	\$0.00	\$0.00	\$120.00	\$200.00	\$60.00	\$0.00	\$0.00				\$2,260.00
Constable 2	\$260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.64	\$60.00	\$260.00	\$200.00	\$400.00			\$1,183.64
Constable 3	\$60.00	\$60.00	\$0.00	\$0.00	\$60.00	\$0.00	\$200.00	\$0.00	\$60.00	\$60.00			\$500.00
Constable 4									\$0.00	\$400.00			\$400.00
County Attorney Fees	\$37.46	\$98.46	\$28.50	\$80.00	\$40.00	\$80.00	\$60.00	\$75.00	\$155.00	\$95.00			\$749.42
Elections-Public Info Fees	\$15.00	\$40.00	\$50.00	\$42.30	\$10.00	\$152.90	\$48.60	\$37.50	\$20.40				\$416.70
Fire Marshal				\$579.50	\$1,212.00	\$35.00	\$1,014.00	\$16,207.92	\$1,271.50	\$2,669.00			\$22,988.92
Health Inspector	\$765.00	\$1,950.00	\$28,435.00	\$17,150.00	\$1,840.00	\$1,085.00	\$1,455.00	\$1,085.00	\$1,470.00	\$920.00			\$56,155.00
Parks	\$2,100.00	\$350.00	\$0.00	\$2,680.00	\$2,560.00	\$5,440.00	\$3,770.00	\$1,730.00	\$2,150.00	\$3,090.00			\$23,870.00
Recycling	\$1,204.96	\$0.00	\$1,203.37	\$942.74	\$0.00	\$0.00	\$0.00	\$2,039.03	\$1,126.01	\$1,318.59			\$7,834.70
Sheriff's Office	\$2,257.81	\$639.20	\$257.04	\$1,481.30	\$946.17	\$595.00	\$403.50	\$1,193.00	\$576.00	\$1,415.40			\$9,764.42
Solid Waste-Boerne	\$9,747.00	\$8,797.50	\$10,075.50	\$11,198.00	\$9,369.00	\$10,486.00	\$11,792.05	\$10,795.00	\$12,249.50	\$13,831.00			\$108,340.55
Solid Waste-Comfort	\$329.00	\$378.00	\$409.00	\$490.00	\$500.00	\$472.00	\$438.00	\$507.00	\$467.00	\$527.00			\$4,517.00
Treasurer	\$24.40	\$0.00	\$0.00	\$0.00	\$0.00	\$4.00	\$0.50	\$30.00	\$0.00	\$88.00			\$146.90
<i>The following reports contain fees that are remitted to the State of Texas:</i>													
County Clk-Civil	\$43,459.85	\$37,916.83	\$38,749.14	\$42,670.38	\$38,300.24	\$43,133.22	\$47,073.40	\$44,967.28	\$44,604.25	\$42,178.99			\$423,053.58
County Clk-Criminal	\$9,357.00	\$11,359.00	\$9,146.68	\$15,847.00	\$16,187.00	\$17,415.00	\$18,112.60	\$11,855.00	\$15,577.41	\$9,566.00			\$134,422.69
County Clk-Prob Fees	\$2,378.31	\$2,345.69	\$2,268.00	\$2,340.00	\$2,406.00	\$3,065.00	\$3,265.00	\$2,634.00	\$3,491.00	\$1,717.00			\$25,910.00
Development Mgt.	\$6,581.00	\$10,375.00	\$4,930.00	\$5,810.00	\$9,548.00	\$7,483.00	\$8,280.00	\$8,423.00	\$9,421.00	\$7,150.00			\$78,001.00
District Clerk-Citations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
District Clerk-Civil	\$14,722.64	\$10,201.33	\$10,919.49	\$11,080.70	\$13,676.15	\$16,522.41	\$13,137.88	\$12,982.14	\$12,684.14	\$13,396.62			\$129,323.50
District Clerk-Criminal	\$6,534.52	\$4,583.64	\$2,173.31	\$3,046.48	\$3,224.57	\$6,144.37	\$3,143.62	\$4,351.15	\$2,550.62				\$35,752.28
JP 1	\$6,026.46	\$4,965.36	\$6,880.06	\$6,973.55	\$12,676.19	\$12,011.51	\$9,733.09	\$8,529.21	\$6,725.68	\$7,143.57			\$81,664.68
JP 2	\$4,686.07	\$5,075.98	\$3,425.08	\$5,560.78	\$4,577.60	\$6,092.58	\$3,063.07	\$4,319.06	\$2,629.16	\$3,137.16			\$42,566.54
JP 3	\$7,081.04	\$4,549.06	\$7,940.15	\$5,512.16	\$6,172.35	\$7,394.45	\$8,284.05	\$5,486.15	\$6,168.05	\$6,717.05			\$65,304.51
JP 4	\$21,903.51	\$18,398.03	\$17,345.35	\$22,698.70	\$30,540.57	\$19,676.11	\$24,163.45	\$12,527.56	\$15,990.01	\$17,488.51			\$200,731.80
Tax Assessor	\$90,240.91	\$74,431.24	\$88,480.70	\$362,200.10	\$158,878.83	\$108,636.04							\$882,867.82
TOTAL	\$236,992.07	\$200,091.25	\$236,892.36	\$522,959.28	\$317,729.98	\$271,215.71	\$162,896.02	\$154,148.33	\$146,751.67	\$140,089.89			\$2,389,766.56
<i>FY '15 Totals for Comparison</i>	<i>\$229,978.62</i>	<i>\$182,343.14</i>	<i>\$255,773.16</i>	<i>\$488,369.09</i>	<i>\$306,531.26</i>	<i>\$243,644.48</i>	<i>\$695,545.58</i>	<i>\$1,011,061.34</i>	<i>\$243,379.99</i>	<i>\$254,869.19</i>			<i>\$3,911,495.85</i>



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 8/22/2016
OPEN SESSION

SUBJECT	Investment Report 3rd Quarter FY 2016 (April, May & June 2016)
DEPARTMENT & PERSON MAKING REQUEST	Sheryl D'Spain Treasurer
PHONE # OR EXTENSION #	830-249-9343 ext 220
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Discuss and approve Investment Report for 3rd Quarter FY 2016 (April, May & June 2016).
REASON FOR AGENDA ITEM	This report is made in compliance with the provisions of Chapter 2256 of the Local Government Code, the Public Funds Investment Act, which requires quarterly reporting of the investment transactions for County funds to the Commissioners Court.
IS THERE DOCUMENTATION	Yes, the report is located on the County website under departments, County Treasurer once approved by Commissioners Court.
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None

Kendall County Investment Summary FY 2016

INTEREST ON INVESTMENTS

3rd Qtr Apr-Jun FY 2016

Total interest on Frost accounts	\$	68.56
Total interest on Logic Accounts	\$	31,800.84
Total interest on savings account	\$	149.18
Total interest on CD's	\$	2,541.05
TOTAL INTEREST	\$	34,559.63

TOTAL INVESTMENTS at QTR END

Total investments in Logic	\$	40,181,315.78
Total investment in Savings	\$	200,000.00
Total invesment in CD's	\$	1,550,000.00
TOTAL INVESTMENTS	\$	41,931,315.78

Investment report examined and approved by the Auditor's office

Investment report prepared by the Treasurer

Columna Speer

Date:

8-10-16

Date:

8-15-16

CD INVESTMENT LIST

BANK NAME	ACCT NUMBER	AMOUNT	MATURITY DATE	INTEREST PAID BACK TO COUNTY	INTEREST RATE
Bank of Sonora	51143	\$250,000.00	1/2/2017	Qtr	0.40%
Blanco	20521	\$250,000.00	1/4/2017	Qtr	0.45%
Blanco	20647	\$250,000.00	5/27/2017	Qtr	0.65%
Centennial Bank (HCSB)	46027	\$50,000.00	11/4/2016	Qtr	0.70%
Hondo	50946	\$250,000.00	1/5/2017	Qtr	0.80%
Randolph Brooks	143831	\$250,000.00	1/8/2017	Monthly	0.95%
Security Service	9080	\$250,000.00	1/19/2017	Monthly	0.70%

INVESTMENTS FY 2016

3rd Qtr FY 2016 April-June	ACCT NUMBER	INTEREST RATE	BEG. BALANCE	Apr-Jun Int	Deposit	ENDING BALANCE
Centennial	32535	0.30%	\$200,000.00	\$149.18		\$200,000.00
*Savings interest sent to the County						

FROST BANK INTEREST FY 2016

3rd Qtr Apr-Jun FY 2016	Apr. Int	May. Int.	Jun. Int	Total Qtr Int Earned	
	0.01%	0.01%	0.01%		
Account Name					
General (10)	\$16.42	\$15.15	\$19.10	\$50.67	
Local (85)	\$0.02	\$0.02	\$0.02	\$0.06	
Federal (87)	\$0.12	\$0.31	\$0.32	\$0.75	
2007 Ltd Tax Ob Bond (62)	\$1.82	\$0.44	\$0.28	\$2.54	
2013 Unlim Tax Rd Bond (63)	\$0.38	\$0.50	\$0.59	\$1.47	
2014 Ltd Tax Ref Bond(64)	\$0.61	\$0.66	\$0.65	\$1.92	
Herff Road Project (71)	\$4.16	\$5.30	\$1.69	\$11.15	
Trust Account (90)	\$0.00	\$0.00	\$0.00	\$0.00	
Total	\$23.53	\$22.38	\$22.65	\$68.56	

Logic FY 2016

3rd Quarter FY 2016 April-June	Beginning Balance	Apr. Int. .5439%	May Int. .5496%	June Int. .5640%	Deposits	Withdrawals	Ending Qtr. Balance
General	\$19,633,406.72	\$8,086.44	\$7,916.65	\$6,995.45		\$5,750,000.00	\$13,906,405.26
Herff Road Project	\$371,980.16	\$115.23	*			\$372,095.39	\$0.00
LEC Project			**	\$3,459.23	\$22,000,000.00		\$22,003,459.23
Tobacco Settlement	\$61,794.11	\$27.62	\$25.71	\$19.38		\$20,000.00	\$41,866.82
2007 Lim Tax Obl	\$298,568.55	\$133.45	\$139.45	\$138.51			\$298,979.96
2013 Unlim Tax Rd Bd	\$435.35	\$0.25	\$0.27	\$0.26			\$436.13
2014 Lim Tax Ref Bond	\$132,802.04	\$59.36	\$62.01	\$61.61			\$132,985.02
2016 LTD Tax Gen Obl			***	\$34.01	\$216,273.61		\$216,307.62
Trust Account	\$1,482,083.90	\$662.50	\$692.11	\$687.67			\$1,484,126.18
Cty Clk Rec Arc	\$160,068.56	\$71.56	\$74.76	\$74.25			\$160,289.13
Federal SO Fort	\$190,068.17	\$84.03	\$83.15	\$82.62		\$12,000.00	\$178,317.97
Courthouse Sec	\$120,051.39	\$53.66	\$56.06	\$55.73			\$120,216.84
Road & Bridge	\$1,000.35	\$40.21	\$604.92	\$596.22	\$1,294,888.95	\$100,000.00	\$1,197,130.65
Cty Clk Recs Mgmt	\$360,154.21	\$160.97	\$168.18	\$167.10			\$360,650.46
Juv Prob Title IV	\$80,034.26	\$35.78	\$37.35	\$37.12			\$80,144.51
TOTAL	\$22,892,447.77	\$9,531.06	\$9,860.62	\$12,409.16	\$23,511,162.56	6,254,095.39	\$40,181,315.78
* Closed acct 04/22/2016							
** opened 06/21/2016							
*** opened 06/21/2016							

CD Interest FY 2016

3rd Qtr FY 2016 April- June					Total CD interest earned
BANK NAME	ACCT NUMBER	April Int.	May Int.	June Int.	
Bank of Sonora	51143	\$ -	\$ -	\$ 248.63	\$ 248.63
Blanco	20521	\$ -	\$ -	\$ 280.48	\$ 280.48
Blanco	20647	\$ -	\$ 400.69	\$ -	\$ 400.69
Centennial	46027	\$ -	\$ 86.07	\$ -	\$ 86.07
Hondo	50946	\$ -	\$ 493.15	\$ -	\$ 493.15
Randolph Brooks	143831	\$ 195.21	\$ 201.71	\$ 195.21	\$ 592.13
Security Service	9080	\$ 148.23	\$ 143.44	\$ 148.23	\$ 439.90
				Total Int	\$ 2,541.05



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

**COMMISSIONER COURT DATE: 8/22/2016
OPEN SESSION**

SUBJECT	Burn Ban
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge Jeffery Fincke, Fire Marshal
PHONE # OR EXTENSION #	830-249-9343, ext. 213
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action on the burn ban (Authority Section 352.081, Local Government Code).
REASON FOR AGENDA ITEM	To determine whether or not there is a need for a ban on burning
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 8/22/2016
OPEN SESSION

SUBJECT	Request for Relief - Holiday Road / Family Cemetery
DEPARTMENT & PERSON MAKING REQUEST	Development Management - Richard Tobolka
PHONE # OR EXTENSION #	830-249-9343 Ext. 250
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on a request for relief from road frontage and platting requirements in accordance to sections 101 and 102 of the Kendall County Development Rules and Regulations. The proposed division will create a family cemetery with access on Holiday Road. (Lindsey Danielle Lindner Carr, Trevor Glenn Lindner, Shey Everett Lindner)
REASON FOR AGENDA ITEM	Request for Relief - Holiday Road / Family Cemetery
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Pct #4
ADDITIONAL INFORMATION	None

REQUEST FOR RELIEF (Variance)

From the Kendall County (KC) Development Rules and Regulations
(Section 106)

1. Date 08/08/2016
2. Location of Property: 238 Holiday Road
3. Name of Development (If Applicable): _____

4. Property Owner/Developer Name: Lindsey Carr

5. Relief Requested (Reference the specific Section/Paragraph of the current KC Development Rules and Regulations:

300.1100 Relief from minimum road frontage and tract size.

6. Reason(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commissioners Court in answering these questions)

- a. What special circumstances or conditions affecting the land involved such that the strict interpretation of the provisions of these regulations would deprive you of the reasonable use of this land.

The subject tract will be designated for cemetery purposes only.

- b. Why is relief necessary for the preservation and enjoyment of a substantial property right of yours?

The subject tract is below the 6 acre minimum and does not have minimum road frontage.

- c. Will the granting of relief not be detrimental to the public's health, safety, and welfare? Please explain.

Not to my knowledge.

- d. Will the granting of relief not have the effect of preventing the orderly subdivision of other land in the area? Please explain.

Not to my knowledge.



Property Owner Signature

Lindsey Lindner Carr

Print Owner Name

8-9-16

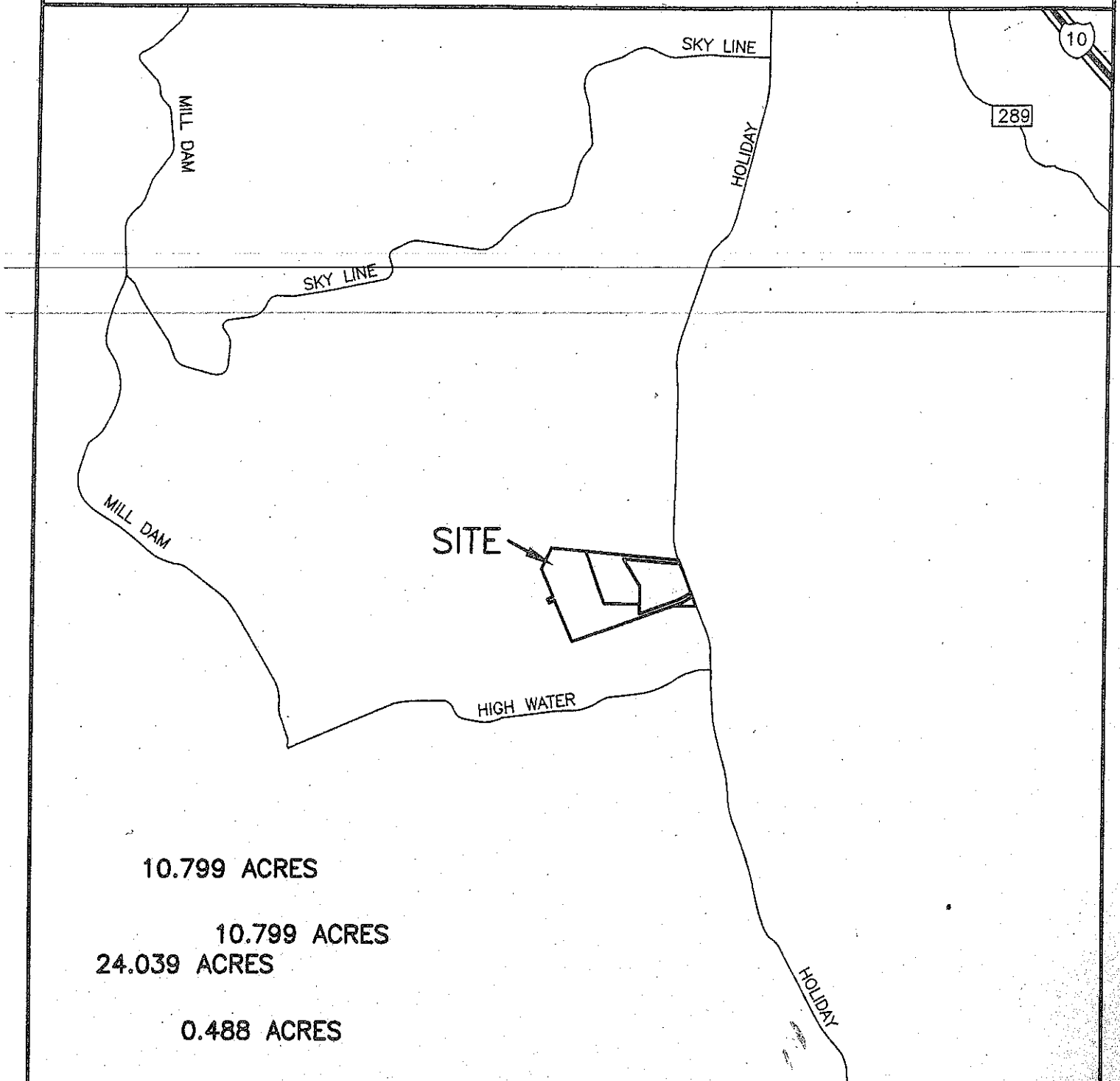
Date

830 992 7143

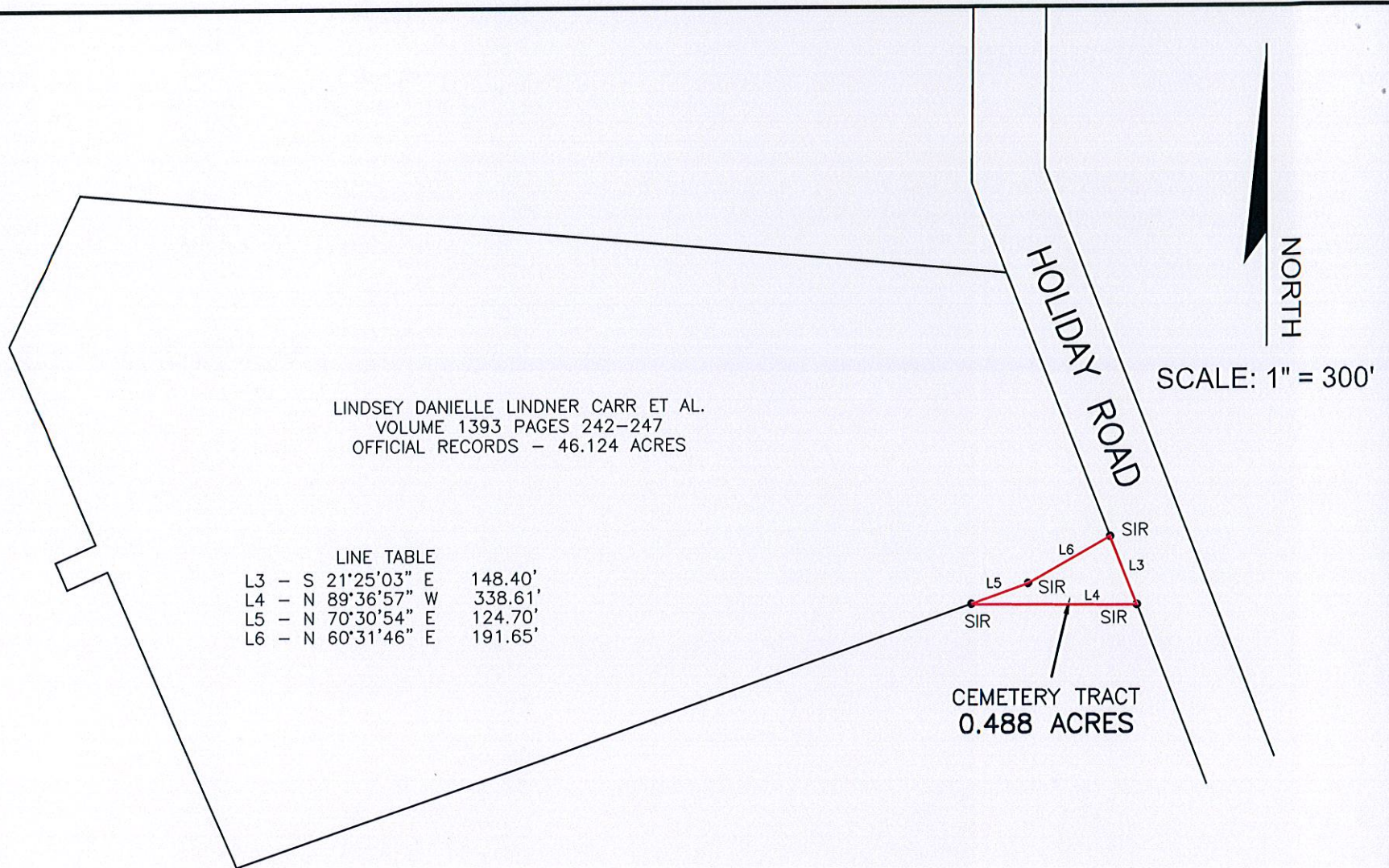
Phone Number

RECEIVED
AUG 09 2016

AFFIDAVIT OF LAND LOCATION



LOCATION MAP



DONNIE BOERNER SURVEYING COMPANY L.P.
228 HOLIDAY ROAD
COMFORT, TEXAS 78013
PH: 830-377-2492

FIRM NO. 10193963

SURVEY MAP SHOWING: CEMETERY TRACT: A 0.488 acre tract being approximately 0.055 acres out of the C. & M. RR. Co. Survey No. 245, Abstract No. 697 and 0.433 acres out of the V. Pfeufer Survey No. 625, Abstract No. 391, Kendall County, Texas and also being part of that certain 46.124 acre tract recorded in Volume 1393, Pages 242-247, Official Records, Kendall County, Texas.



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 8/22/2016 OPEN SESSION	
SUBJECT	Financial Guarantee - Miralomas Garden Homes Unit 1
DEPARTMENT & PERSON MAKING REQUEST	Development Management - Richard Tobolka
PHONE # OR EXTENSION #	830-249-9343 Ext. 250
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action in the partial release of financial guarantee (cash deposit) for Miralomas Garden Homes Subdivision, Unit 1, in the amount of \$303,325.00 for TxDot approved work on SH46 West providing access to subject subdivision.
REASON FOR AGENDA ITEM	Financial Guarantee - Miralomas Garden Homes Unit 1
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Pct #1
ADDITIONAL INFORMATION	None



July 28, 2016

Mr. Richard Tobolka, P.E.
Kendall County
201 East San Antonio Street, Suite 101
Boerne, Texas 78006

Re: Release of Cash Deposit for Financial Guarantee for SH 46/Miralomas Intersection Improvements

Dear Mr. Tobolka:

A Cashier's Checks Deposit Agreement was executed on June 30, 2014 between L H Devco, Inc. and Kendall County with respect to Unit 1 of the Lerin Hills Subdivision (now named Miralomas) that included three (3) cashier's checks payable to Kendall County for the following improvements:

1. TxDOT Approved Work on SH 46 - \$303,325.00;
2. Street Improvements - \$913,263.00; and
3. Drainage Improvements - \$261,052.00.

Miralomas Development Corporation ("Miralomas") has succeeded to the rights of L H Devco, Inc. under the Cashier's Checks Deposit Agreement by virtue of the bankruptcy proceedings that we concluded earlier this year.

The work associated with the SH 46 improvement is complete which the exception of achieving final vegetative cover within the TxDOT SH 46 right-of-way (ROW). Also, Miralomas has provided TxDOT a Performance Bond issued on behalf of V.K. Knowlton for the improvements within the ROW. Since the construction of the SH 46, improvements is substantially completed and accepted and because any remaining work associated with the vegetative cover is addressed by the Performance Bond, we request that the \$303,325.00 deposit amount provided to Kendall County be returned to Miralomas Development Corporation at this time.

The remaining street and drainage improvements for Miralomas, Unit I include the improvements described in the construction plans prepared by Stantec which have

MIRALOMAS DEVELOPMENT CORPORATION
17803 LA CANTERA TERRACE #5612
SAN ANTONIO, TX 78256



been approved by your office and the completion of the three (3) detention ponds which were prepared by the previous project engineer. Although significant amounts of the street and drainage improvements have been installed, we do not plan to request any refund of the \$1,174,315.00 amount still being held by the County at this time. Rather, we will proceed with completing the construction of the remaining improvements within the next month and we will coordinate with you and your staff to schedule a pre-construction meeting prior to starting work. At some point after work progresses and is approved by the County, we will request a partial release of these funds upon substantial completion and acceptance of the remaining improvements.

If you have any questions, please advise.

Sincerely,

Charles E. Cook, P.E.
Manager, Miralomas Development Corporation

I:\2223\10280\Admin\Letters\2016 07 26 Tobolka.docx.mm

Rick Tobolka

From: Michael Boyd <Michael.Boyd@txdot.gov>
Sent: Monday, July 25, 2016 11:17 AM
To: Richard Tobolka
Subject: Lerin Hills (Miralomas)

Rick,

TxDOT has no objection to Kendall County release of the cash escrow securing performance of the work in the right-of-way of SH 46 in reference to the above project. TxDOT possesses separate surety (performance and payment bonds) for the project due to the amended donation agreement.

Note: We have new individual phone numbers, please update you contact information.

Thanks,
Michael T. Boyd, P.E.
Transportation Engineer

Email: michael.boyd@txdot.gov
Direct Phone Line: (830) 353-6450
Main Office: (830) 257-8444



Texas Department of Transportation
Kerrville Area Office
1832 Sidney Baker St
Kerrville, TX 78028



STATE OF Connecticut
COUNTY OF Meriden

CASHIERS CHECKS DEPOSIT AGREEMENT

Before me, the undersigned authority, on this day personally appeared Steve Petuck who on his/her oath deposed as follows:

"I am Steve Petuck. I am President of L H Devco, Inc., the developer and owner of the subdivision located in Kendall County, Texas identified as Lerin Hills.

I or someone representing me have delivered to Kendall County three cashiers check in the amounts of:

- (1) Three hundred three thousand, three hundred twenty five and no/100 dollars (\$ 303,325.00); and
 - (2) Nine hundred thirteen thousand, two hundred sixty three and no/100 dollars (\$ 913,263.00); and
 - (3) Two hundred sixty one thousand, fifty two and no/100 dollars (\$ 261,052.00)
- as cash deposits to serve as a financial guarantee pursuant to section 204.1000, Kendall County, Texas Development Rules and Regulations for satisfactory and timely completion of:

- (1) Texas Department of Transportation approved work on State Highway 46 to provide access to the subject subdivision;
- (2) Street improvements in the subject subdivision; and
- (3) Drainage improvements in the above named subdivision.

I acknowledge and agree on behalf of myself and as President of L H Devco, Inc., that the cashiers checks will be deposited in an interest bearing account by the County Treasurer, with any interest accruing to such funds to be retained in the account for the benefit of Kendall County. I further acknowledge and agree that, in the event that completion of the Texas Department of Transportation approved work on State Highway 46 and the street and drainage improvements in the above named subdivision are not completed in accordance with the final plat and construction drawings and specifications approved by the County and within the time set by the County, such time being June 23, 2016, such funds will be forfeited to Kendall County, Texas to use to complete the work on State Highway 46 and the road and drainage improvements in such subdivision."

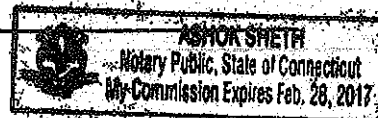
SIGNED THIS 30 DAY OF June, 2014.

STEVE PETUCK, INDIVIDUALLY AND AS
PRESIDENT OF L H DEVCO, INC.

SIGNED AND SWORN TO BEFORE ME THIS 30 DAY OF June, 2014.

[Signature]
NOTARY PUBLIC, STATE OF Connecticut

My Commission Expires:





Terms and Conditions (Remitter and Payee):

- * Please keep this copy for your record of the transaction
- * The laws of a specific state will consider these funds to be "abandoned" if the Cashier's Check is not cashed by a certain time
 - Please cash/deposit this Cashier's Check as soon as possible to prevent this from occurring
 - In most cases, the funds will be considered "abandoned" before the "Void After" Date
- * Placing a Stop Payment on a Cashier's Check
 - Stop Payment can only be placed if the Cashier's Check is lost, stolen, or destroyed
 - We may not re-issue or refund the funds after the stop payment has been placed until 90 days after the original check was issued
- * Please visit a Chase branch to report a lost, stolen, or destroyed Cashier's Check or for any other information about this item

FOR YOUR PROTECTION SAVE THIS COPY
CASHIER'S CHECK

Customer Copy

9482104332

06/16/2014

Void after 7 years

Remitter: L H DEVCO, INC.

*** 303,325.00 **

Pay To The Order Of: KENDALL COUNTY TREASURER

Memo: Lerin Hills - TxDOT

Note: For information only. Comment has no effect on bank's payment.

Drawer: JPMORGAN CHASE BANK, N.A.

NON NEGOTIABLE

282111107 NEW 01/09 6810004306

HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WATERMARK



CASHIER'S CHECK

HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WATERMARK

9482104332

25-3

Date: 06/16/2014

Void after 7 years

440

Remitter: L H DEVCO, INC.

Pay To The Order Of: KENDALL COUNTY TREASURER

Pay: THREE HUNDRED THREE THOUSAND THREE HUNDRED
TWENTY FIVE DOLLARS AND 00 CENTS

*** 303,325.00 **

Do not write outside this box

Memo: Lerin Hills, TxDOT

Note: For information only. Comment has no effect on bank's payment.

Drawer: JPMORGAN CHASE BANK, N.A.

Senior Vice President
JPMorgan Chase Bank, N.A.
Columbus, OH



⑈9482104332⑈ ⑆044000037⑆ 758661375⑈



Terms and Conditions (Remitter and Payee):

- * Please keep this copy for your record of the transaction
- * The laws of a specific state will consider these funds to be "abandoned" if the Cashier's Check is not cashed by a certain time
 - Please cash/deposit this Cashier's Check as soon as possible to prevent this from occurring
 - In most cases, the funds will be considered "abandoned" before the "Void After" Date
- * Placing a Stop Payment on a Cashier's Check
 - Stop Payment can only be placed if the Cashier's Check is lost, stolen, or destroyed
 - We may not re-issue or refund the funds after the stop payment has been placed until 90 days after the original check was issued
- * Please visit a Chase branch to report a lost, stolen, or destroyed Cashier's Check or for any other information about this item

FOR YOUR PROTECTION SAVE THIS COPY
CASHIER'S CHECK

Customer Copy

9482104330

06/16/2014

Void after 7 years

Remitter: L H DEVCO, INC.

*** 913,263.00 **

Pay To The Order Of: KENDALL COUNTY TREASURER

Memo:

Larin Hills- Streets Improvements

Drawn: JPMORGAN CHASE BANK, N.A.

NON NEGOTIABLE

Note: For information only. Comment has no effect on bank's payment.

CHASE		CASHIER'S CHECK		282111107 NEW 01/06 8810004308	
HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WATERMARK		HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WATERMARK		25-3	
Date		06/16/2014		Void after 7 years	
Remitter:		L H DEVCO, INC.		9482104330	
Pay To The Order Of:		KENDALL COUNTY TREASURER		*** 913,263.00 **	
Pay:		NINE HUNDRED THIRTEEN THOUSAND TWO HUNDRED SIXTY THREE DOLLARS AND 00 CENTS		*** 913,263.00 **	
Do not write outside this box		Memo: Larin Hills, Street Improvements		Drawn: JPMORGAN CHASE BANK, N.A.	
Note: For information only. Comment has no effect on bank's payment.		Senior Vice President		JPMorgan Chase Bank, N.A.	
		Columbus, OH		Security Features Detail on back	

9482104330 044000037 758661375



Terms and Conditions (Remitter and Payee):

- * Please keep this copy for your record of the transaction
- * The laws of a specific state will consider these funds to be "abandoned" if the Cashier's Check is not cashed by a certain time
 - Please cash/deposit this Cashier's Check as soon as possible to prevent this from occurring
 - In most cases, the funds will be considered "abandoned" before the "Void After" Date
- * Placing a Stop Payment on a Cashier's Check
 - Stop Payment can only be placed if the Cashier's Check is lost, stolen, or destroyed
 - We may not re-issue or refund the funds after the stop payment has been placed until 90 days after the original check was issued
- * Please visit a Chase branch to report a lost, stolen, or destroyed Cashier's Check or for any other information about this item

FOR YOUR PROTECTION SAVE THIS COPY
CASHIER'S CHECK

Customer Copy
9482104331

06/16/2014
Void after 7 years

Remitter: L H DEVCO, INC.

Pay To The Order Of: KENDALL COUNTY TREASURER.

\$** 261,052.00 **

Memo:

Lerin Hills- Drainage Improvements
Note: For information only. Comment has no effect on bank's payment.

Drawn: JPMORGAN CHASE BANK, N.A.

NON NEGOTIABLE

282111107 NEW 01/08 8910004306



CASHIER'S CHECK

Date

06/16/2014

Void after 7 years

9482104331

28-3
440

Remitter: L H DEVCO, INC.

Pay To The Order Of: KENDALL COUNTY TREASURER

Pay: TWO HUNDRED SIXTY ONE THOUSAND
FIFTY TWO DOLLARS AND 00 CENTS

\$** 261,052.00 **

Do not write outside this box

Memo: Lerin Hills, Drainage Improvements

Note: For information only. Comment has no effect on bank's payment.

Drawn: JPMORGAN CHASE BANK, N.A.

Senior Vice President
JPMorgan Chase Bank, N.A.
Columbus, OH



⑈9482104331⑈ ⑆064000037⑆ 758661375⑈



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 8/22/2016 OPEN SESSION	
SUBJECT	Tax Abatement
DEPARTMENT & PERSON MAKING REQUEST	Don Allee, County Attorney
PHONE # OR EXTENSION #	830-249-9343 Ext 295
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action concerning amending the County Resolution and Order concerning tax abatement.
REASON FOR AGENDA ITEM	Proposed changes are necessary to update provisions due to pending personnel changes and to expand options under Chapter 381, Local Government Code.
IS THERE DOCUMENTATION	Yes - Proposed Resolution and Order
WHO WILL THIS AFFECT?	Any entity that requests tax abatement.
ADDITIONAL INFORMATION	None

STATE OF TEXAS

KENDALL COUNTY

KENDALL COUNTY RESOLUTION AND ORDER NO. 08-22-2016

**ELECTING TO BECOME ELIGIBLE TO PARTICIPATE IN TAX ABATEMENT,
ADOPTING TAX ABATEMENT GUIDELINES AND CRITERIA, AND ESTABLISHING
A PROGRAM TO STIMULATE BUSINESS AND COMMERCIAL ACTIVITY IN
KENDALL COUNTY, TEXAS**

WHEREAS, the Commissioners Court has the authority pursuant to the Property Redevelopment and Tax Abatement Act, Chapter 312, Texas Tax Code, to adopt a tax abatement policy and enter into tax abatement agreements with eligible entities; and

WHEREAS, tax abatement provides a valuable economic tool for use by the County and others interested in supporting and creating jobs in Kendall County; and

WHEREAS, the Commissioners Court finds that a tax abatement policy is in the public interest and will contribute to the economic development of the County; and

WHEREAS, pursuant to section 312.002, Texas Tax Code, Kendall County may not enter into a tax abatement agreement unless the Commissioners Court establishes guidelines and criteria governing tax abatement and tax abatement agreements and, by resolution, elects to become eligible to participate in tax abatement; and

WHEREAS, the Commissioners Court has the authority pursuant to Section 381.004, Texas Local Government Code to develop and administer a program in order to stimulate business and commercial activity in the county:

1. For local economic development;
2. For small or disadvantaged business development;
3. To stimulate, encourage, and develop business location and commercial activity in the county;
4. To promote or advertise the county and its vicinity or conduct a solicitation program to attract conventions, visitors, and business; and
5. Other purposes as set out in the statute.

WHEREAS, the Commissioners Court may develop and administer a program pursuant to Section 381.004, Texas Local Government Code to stimulate business and commercial activity by entering into a tax abatement agreement with an owner or lessee of a property interest subject to ad valorem taxation, the terms of a tax abatement agreement being governed by the provisions of Sections 312.204, 312.205, and 312.211, Texas Tax Code; and

WHEREAS, the Commissioners Court may develop and administer a program pursuant to Section 381.004, Texas Local Government Code to stimulate business and commercial activity by developing and administering a program for making loans and grants of public money and providing personnel and services of the County; and

WHEREAS, the Commissioners Court may contract with another entity for the administration of the program or use county employees or funds for the program; and

WHEREAS, the Commissioners Court finds that tax abatement within certain guidelines and criteria will attract and/or retain desirable commercial enterprises in Kendall County with the result that existing jobs will remain in the County and new jobs will be created in the County; and

WHEREAS, the Commissioners Court finds that making loans and grants of public money and providing personnel and services of the County within certain guidelines and criteria will attract and/or retain desirable commercial enterprises in Kendall County with the result that existing jobs will remain in the County and new jobs will be created in the County;

NOW, THEREFORE BE IT RESOLVED that the Commissioners Court of Kendall County, Texas hereby elects to become eligible to participate in tax abatement and hereby adopts the following guidelines and criteria for tax abatement and for tax abatement agreements in order to stimulate business and commercial activity in Kendall County, Texas; and

BE IT FURTHER RESOLVED that the Commissioners Court of Kendall County, Texas hereby elects to develop and administer a program for making loans and grants of public money and providing personnel and services of the County in order to stimulate business and commercial activity in the County and hereby adopts the following guidelines and criteria for loans and/or grants of public money and the providing of County personnel and/or County services:

IT IS ACCORDINGLY ORDERED that the Commissioners Court of Kendall County, Texas hereby establishes a program to stimulate business and commercial activity in Kendall County and adopts the following terms, conditions and requirements for such program:

SECTION 1. Purpose: The purpose of the program is to provide an incentive for current and future property owners and/or leaseholders to invest in Kendall County and provide increased job opportunities in the County thereby contributing to responsible economic growth of the County. In the implementation and direction of this program, the Commissioners Court shall take into consideration any other incentives provided by the County in order to assure that the overall incentive package offered to prospective beneficiaries achieves the objectives of the program and is in the best interests of the citizens of Kendall County.

SECTION 2. Objective: It is the objective of this program to encourage responsible economic development in the County that will provide employment opportunities for the citizens of the County and provide tax relief to the residential and agrarian property owners in the County by increasing the amount of ad valorem and sales taxes contributed by business and commercial enterprises without adversely affecting the quality of life for current and future citizens of the County.

SECTION 3. DEFINITIONS:

1. "Abatement" as used herein means the partial exemption from ad valorem taxes of certain real property and/or improvements and/or personal property located in Kendall County.
2. "Base Year Value" as used herein means the assessed value of eligible property on the 1st of January preceding the execution of a tax abatement agreement.
3. "Attorney Representing the Commissioners Court" as used herein means the County Attorney or duly appointed designee, the Criminal District Attorney or duly appointed designee, or other attorney designated by the Commissioners Court.
4. "Modernization" as used herein means the replacement or upgrading of existing facilities which increases the productive input or output, updates the technology or substantially lowers the cost of operation. Modernization may result from the construction, alteration, or installation of buildings, structures, fixed machinery, or equipment. It shall not include reconditioning, refurbishing, or repairing.
5. "Real Property" as used herein means land.
6. "Property rights subject to taxation" as used herein means any real or personal property subject to ad valorem taxes.
7. "Reinvestment Zone" as used herein means an area within the County that has been designated by a governmental entity as an enterprise zone under Chapter 2303, Government Code, or is designated as a reinvestment zone pursuant to the provisions of Chapter 312, Local Government Code.

SECTION 4. Limitations:

1. Adoption of the guidelines and criteria does not:
 - a. Limit the discretion of the Commissioners Court to decide whether to grant tax abatement and/or enter into a tax abatement agreement, or make loans, or grants, or authorize the use of County personnel or services; or
 - b. Create new property, contract, or other legal right in any person to have the Commissioners Court consider or grant a specific application or request.
2. Unless exemptions or waivers are granted by the Commissioners Court or other appropriate authority, facilities approved must be in compliance and comply with all federal, state, County and municipal laws, rules and regulations, and other requirements approved by the Commissioners Court.
3. No tax abatement, loan, or grant will be approved that will have the effect of reducing current ad valorem tax or sales tax revenues.
4. The County shall not grant tax abatement or enter into a tax abatement agreement if the Commissioners Court finds that the application for tax abatement was filed after the commencement of construction, expansion or modernization.

5. Guidelines and criteria adopted herein shall be effective for two years from the date of adoption or until August 8, 2018 unless amended or repealed by the Commissioners Court.

SECTION 5. Contract with Other Entities: Kendall County has an existing contract with the Boerne Kendall County Economic Development Corporation (hereinafter "BKCEDC") and, consistent with that agreement, will use the services of BKCEDC whenever feasible to assist the County in implementation of the program to achieve the objectives set out herein. However, the program will be administered by County officers and employees under the direction of the Commissioners Court.

SECTION 6. Tax Abatement Guidelines and Criteria:

1. The Commissioners Court may grant tax abatement to the owner of taxable real property located in a reinvestment zone, but that is not an improvement project financed by tax increment bonds, to exempt from taxation a portion of the value of the real property or of tangible personal property, or both, for a period not to exceed seven years, on the condition that the owner of the property make specific improvements to the property subject to the guidelines and criteria set out herein.
2. The Commissioners Court may grant tax abatement to the owner of a leasehold interest in tax-exempt real property that is located in a reinvestment zone, but that is not an improvement project financed by tax increment bonds, to exempt a portion of the value of property subject to ad valorem taxation, including the leasehold interest, improvements, or tangible personal property located on the real property, for a period not to exceed seven years, on the condition that the owner of the leasehold interest make specific improvements to the real property subject to the guidelines and criteria set out herein.
3. The Commissioners Court may grant tax abatement to the owner of taxable real property located in the County, but that is not an improvement project financed by tax increment bonds, to exempt from taxation a portion of the value of the real property or of tangible personal property, or both, for a period not to exceed seven years, on the condition that the owner of the property make specific improvements to the property subject to the guidelines and criteria set out herein.
4. The Commissioners Court may grant tax abatement to the owner of a leasehold interest in tax-exempt real property that is located in the County, but that is not an improvement project financed by tax increment bonds, to exempt a portion of the value of property subject to ad valorem taxation, including the leasehold interest, improvements, or tangible personal property located on the real property, for a period not to exceed seven years, on the condition that the owner of the leasehold interest make specific improvements to the real property subject to the guidelines and criteria set out herein.
5. Creation of New Value. Tax abatement may be granted for the additional value of eligible improvements subject to such limitations as the Commissioners Court may require, and;
 - a. Shall be reasonably expected to increase the appraised value of the improved property; and

- b. Shall be expected to promote increased employment opportunities based on the number of permanent jobs created and sustained in each year of the abatement; and
 - c. Shall not have the effect of merely transferring existing employment from one part of the county to another without demonstration of increased future investment or unusual circumstances whereby, without such a move, employment is likely to be reduced; and
 - d. No tax exemption shall be granted for tangible personal property located on the subject real property at any time prior to the effective date of the granting of tax abatement, including inventory and supplies.
- 6. **Enterprises Eligible for Tax Abatement:** Tax abatement may be considered for the following types of enterprises if the location of a new enterprise or the expansion of an existing enterprise will create substantial capital improvements within the County and increase employment opportunities:
 - a. Manufacturing Facilities;
 - b. Corporate Offices
 - c. Research Parks;
 - d. Conference centers, hotels, motels, resort hotels, and other such facilities intended to provide locations for the conduct of conventions, seminars and other such activities and provide lodging for persons attending such activities;
 - e. Advanced technology/emerging technology facilities;
 - f. Medical care facilities, including hospitals, clinics, laboratories and other such facilities dedicated to providing for the care and treatment of the ill, elderly or disabled , or the improvement of the health and well-being of the residents of the county;
 - g. Educational facilities including schools, training centers and other such facilities offering educational and training opportunities to residents of the county; and
 - h. Retail establishments and service centers provided the sale of goods and/or services at such establishments will result in substantial sales taxes being generated for the benefit of the County.
- 7. **Minimum Investment Required.** To be eligible for tax abatement, the proposed project must provide for capital expenditures of at least 2.5 million dollars (\$2,500,000) for a new business or for the expansion or modernization of an existing business.
- 8. **Groundwater Usage.** The Hill Country area, which includes Kendall County, has been designated as a "Primary Groundwater Management Area" by the Texas Commission on Environmental Quality. Consistent with this designation, an applicant's current water consumption, projected consumption and proposals directed at saving and recycling water will be a critical factor in evaluating an application for tax abatement.

SECTION 7. Allowable Tax Abatement: The allowable tax abatement shall be for a period of seven years as approved by the Commissioners Court and shall be based solely on the cost of capital improvements. Table 1 below establishes the level of capital improvements required and the abatement percentages to be allowed. No tax abatement shall exceed 50% of the appraised value of the improvements during any year.

TABLE 1

Tax Abatement Schedule - Tier 1 New Business

Allowable tax abatement based on new investment appraised values by the Kendall County Appraisal District from \$2,500,000 to 4,999,999.99 including land, equipment, and structures:

Year 1	50%	
Year 2	50%	
Year 3	40%	
Year 4	40%	Average percentage for 7 years is 35%
Year 5	30%	
Year 6	20%	
Year 7	15%	

Tax Abatement Schedule - Tier 2 New Business

Allowable tax abatement based on new investment appraised values by the Kendall County Appraisal District from \$5,000,000 to 14,999,999.99 including land, equipment, and structures:

Year 1	50%	
Year 2	50%	
Year 3	50%	
Year 4	40%	Average percentage on 7 years is 40%
Year 5	40%	
Year 6	25%	
Year 7	25%	

Tax Abatement Schedule - Tier 3 New Business

Allowable tax abatement based on new investment appraised values by the Kendall County Appraisal District from \$15,000,000 and above including land, equipment, and structures:

Year 1	50%	
Year 2	50%	
Year 3	50%	
Year 4	45%	Average percentage for 7 years is 45%
Year 5	45%	
Year 6	40%	
Year 7	35%	

Tax Abatement Schedule – Business Expansion/Modernization

Allowable tax abatement for expansion and/or modernization of an existing business based on expansion and/or modernization appraised values by the Kendall County Appraisal District of \$2,500,000 and above including additional land, equipment, and structures:

Year 1	50%	
Year 2	50%	
Year 3	50%	
Year 4	40%	Average percentage for 7 years 40%
Year 5	40%	
Year 6	25%	
Year 7	25%	

SECTION 8. Application Procedures for Tax Abatement Consideration:

1. The applicant shall submit an application to the office of the County Judge providing the following information:
 - a. Name of the enterprise seeking tax abatement, identifying whether the entity is a sole proprietorship, corporation, or partnership; the identity of the owners, (or if a public corporation, the names of the President and Secretary of the corporation); the principal office of the enterprise and the location in Kendall County where the enterprise does business or is planning to locate a business; and the primary business activities of the entity seeking tax abatement;
 - b. A general description of the project to be undertaken;
 - c. A description of the proposed construction and/or improvements for which tax abatement is requested, including estimated project costs;
 - d. A map or plat indicating the location or proposed location of the proposed project; and
 - e. The guidelines and criteria under which the tax abatement is requested - new construction or for expansion and/or modernization of an existing business.
2. The County Judge shall place the application on the agenda of a meeting of the Commissioners Court for consideration and action. If permitted by the Open Meetings Act, some of the deliberation concerning the application may be discussed in executive session. In order to grant tax abatement, the Commissioners Court of Kendall County must find that the application satisfies the guidelines and criteria set out herein and that:
 - a. There will be no adverse effect on the provision of County's services to the citizens of the county as the result of the granting of the tax abatement;
 - b. The planned use of the property will not constitute a hazard to public health, safety, or morals (Note: Tax abatement is not available to projects wherein the primary purpose of the business is serving alcoholic beverages or where a sexually oriented business is involved.); and
 - c. There will be no adverse effect on the financial condition of the County as the result of the granting of the tax abatement.

3. If the Commissioners Court determines that the application has merit, the Commissioners Court may approve the application for tax abatement as submitted or as modified by the Court and authorize the attorney representing the Commissioners Court to prepare an abatement agreement consistent with the Court's determination if an agreement is required.

SECTION 9. Tax Abatement Agreement:

1. After approval of an application for tax abatement by the Commissioners Court, if it is determined that a tax abatement agreement is required, the attorney representing the Commissioners Court shall prepare an agreement including the following provisions as applicable and as directed by the Commissioners Court:
 - a. A description of the proposed improvements and an estimate of the total cost;
 - b. The appraised value of the subject property without the proposed improvements - the base year value;
 - c. The projected value of the property with the improvements;
 - d. The abatement schedule, including the commencement date of abatement and the termination date of abatement;
 - e. The proposed construction/modernization time schedule;
 - f. A provision that the applicant will provide access to and authorize inspection by County officers and/or employees to insure that the improvements are being made according to the conditions and specifications of the agreement;
 - g. The proposed use of the facility and a provision limiting the use of the property consistent with the general purpose of encouraging development or redevelopment during the time that property tax abatements are in effect;
 - h. A provision for recapturing property tax revenue lost as a result of the agreement if the applicant violates the terms of the agreement;
 - i. A requirement that the applicant certify annually to the Commissioners Court that the applicant is in full compliance with the agreement;
 - j. A provision that the Commissioners Court may cancel or modify the agreement if the applicant fails to comply with the agreement;
 - k. As an attachment, a map or plat of the subject property and a property description; and
 - l. Usual contractual terms and conditions required for uniformity or by state law.
2. The County Judge shall provide the tax abatement agreement to the applicant for review and execution. Any tax abatement agreement not finalized within forty five (45) calendar days after being provided to the applicant shall expire and the Court's approval of tax abatement may be rescinded by order of the Court.

SECTION 10. Default and Recapture:

1. In the event of default of any term or condition of the application for tax abatement or of the tax abatement agreement by the applicant or the applicant's successor or assign of the applicant, the Commissioners Court shall have the right to terminate any agreement and/or terminate the abatement of taxes. Taxes based on the appraised value of the subject property with improvements will be due and payable for the year in which tax abatement is terminated.

2. In the event that the facility is completed and begins producing products or services, but subsequently ceases to produce products or services for any reason, (except for acts of God, war, riot, strike or natural catastrophe), then the Commissioners Court shall have the right to terminate any agreement and/or terminate the abatement of taxes and no amount of taxes shall be abated for any calendar year during which the facility does not produce goods and services.
3. In the event that the applicant fails to pay ad valorem taxes owed to Kendall County or any other taxing entity located in the County when due, or violates any of the terms or conditions of the tax abatement policy; or is in default with any other County-sponsored program; then the County shall have the right to terminate the tax abatement, in which event, taxes based on the full value of the subject property with all improvements shall be immediately due and payable, including any amount of taxes abated during the calendar year in which the termination occurs.
4. In the event that the applicant, during the abatement period ceases to operate the facility for which abatement was granted, or moves the facility for which abatement was granted to a location outside of Kendall County, the Commissioners Court shall have the right to capture any and all taxes abated during the then current year and any previous years.

SECTION 11. General Administration:

1. Following approval of tax abatement by the County, the County Judge shall provide a copy of the County Order granting abatement to the Chief Appraiser of the Kendall Appraisal District.
2. The County Judge with the assistance of the BKCEDC and the attorney representing the Commissioners Court shall retain administrative responsibility and control over all tax abatement agreements entered into by Kendall County.

SECTION 12. Assignment of Tax Abatement and /or Tax Abatement Agreements:
There shall be no assignment of tax abatement and/or tax abatement agreements unless such assignment is approved by the Commissioners Court.

SECTION 13. Application Procedures for Loans, Grants, Use of County Personnel and/or Services Consideration:

1. The applicant shall submit an application to the office of the County Judge providing the following information:
 - a. Name of the enterprise seeking loans, grants, use of County personnel and/or services, identifying whether the entity is a sole proprietorship, corporation, or partnership; the identity of the owners, (or if a public corporation, the names of the President and Secretary of the corporation); the principal office of the enterprise and the location in Kendall County where the enterprise does business or is planning to locate a business; and the primary business activities of the entity;
 - b. A general description of the project to be undertaken;
 - c. A description of the proposed construction and/or improvements, including estimated costs;

- d. A map or plat with a property description indicating the location or proposed location of the proposed improvements; and
 - e. The guidelines and criteria under which the loan, grant, use of County personnel and/or services is requested - new construction or for expansion and/or modernization of an existing business.
2. The County Judge shall place the application on the agenda of a meeting of the Commissioners Court for consideration and action. If permitted by the Open Meetings Act, some of the deliberation concerning the application may be discussed in executive session. In order to approve a loan, grant, use of County personnel or services, the Commissioners Court must find that the application satisfies the guidelines and criteria set out herein and that:
- a. There will be no adverse effect on the provision of County's services to the citizens of the County as the result of the granting of the loan, grant, use of County personnel or services;
 - b. The planned use of the property will not constitute a hazard to public health, safety, or morals (Note: A loan, grant, use of County personnel or services is not available to projects wherein the primary purpose of the business is serving alcoholic beverages or where a sexually oriented business is involved.); and
 - c. There will be no adverse effect on the financial condition of the County as the result of the approval of the loan, grant, or use of County personnel or services.
3. If the Commissioners Court determines that the application has merit, the Commissioners Court may approve the application as submitted or as modified by the Court and authorize the attorney representing the Commissioners Court to prepare an agreement consistent with the Court's determination.

SECTION 14. 381 AGREEMENT:

1. After approval of an application for a loan, grant, use of County personnel or services by the Commissioners Court, the attorney representing the Commissioners Court shall prepare an agreement, including the following provisions as applicable and as directed by the Commissioners Court:
- a. A description of the proposed improvements and an estimate of the total cost;
 - b. The terms of the loan, grant, use of County personnel or services;
 - c. The proposed construction/modernization time schedule;
 - d. A provision that the applicant will provide access to and authorize inspection by County officers and/or employees to insure that the improvements are being made according to the conditions and specifications of the agreement;
 - e. The proposed use of the facility and a provision limiting the use of the property consistent with the general purpose of encouraging development or redevelopment;
 - f. A provision for recapturing County funds lost as a result of the agreement if the applicant violates the terms of the agreement;
 - g. A requirement that the applicant periodically certify to the Commissioners Court that the applicant is in full compliance with the agreement;

- h. A provision that the Commissioners Court may cancel or modify the agreement if the applicant fails to comply with the agreement;
 - i. As an attachment, a map or approved plat of the subject property and a property description; and
 - j. Usual contractual terms and conditions required for uniformity or by state law.
2. The County Judge shall provide the agreement to the applicant for review and execution. Any agreement not finalized within forty five (45) calendar days after being provided to the applicant shall expire and the Court's approval may be rescinded by order of the Court.

SECTION 15. Default and Recapture:

- 1. In the event of default of any term or condition of the application for a loan, grant, use of County personnel or services, or the agreement by the applicant or the applicant's successor or assign of the applicant, the Commissioners Court shall have the right to terminate the agreement.
- 2. In the event that the facility is completed and begins producing products or services, but subsequently ceases to produce products or services for any reason, (except for acts of God, war, riot, strike or natural catastrophe), then the Commissioners Court shall have the right to terminate the agreement.
- 3. In the event that the applicant fails to pay sales taxes or ad valorem taxes owed to Kendall County or any other taxing entity located in the county when due, or violates any of the terms or conditions of this policy; or is in default with any other County-sponsored program; then the County shall have the right to terminate the agreement.
- 4. In the event that the applicant ceases to operate the facility or moves the facility for which a loan, grant, use of County personnel or services was granted to a location outside of Kendall County, the Commissioners Court shall have the right to capture the amount of any loan, grant, cost of County personnel, or services, together with attorney's fees and costs of court.

SECTION 16. General Administration: The County Judge with the assistance of the BKCEDC and the attorney representing the Commissioners Court shall retain administrative responsibility and control over all agreements entered into by Kendall County.

SECTION 17. Assignment of Agreements: There shall be no assignment of agreements unless such assignment is approved by the Commissioners Court.

SECTION 18. Sunset Provision:

- 1. These guidelines and criteria are effective upon the date of their adoption and will remain in force for two years from the date of adoption. Prior to expiration of such two-year period, the Commissioners Court shall review the guidelines and criteria and either adopt the guidelines and criteria for another two-year period, adopt revised guidelines and criteria, or terminate the policy.

2. During the two-year period following adoption of these guidelines and criteria, the guidelines and criteria may be amended or repealed only by a vote of three-fourths of the members of the Commissioners Court.

ADOPTED AND EFFECTIVE THIS 22ND DAY OF AUGUST 2016.

Darrel L. Lux, County Judge

Mike Fincke, Commissioner Pct. 1

Richard W. Elkins, Commissioner Pct. 2

Tommy Pfeiffer, Commissioner Pct. 3

Chad Carpenter, Commissioner Pct. 4

Attest: _____
Darlene Herrin, County Clerk

**APPLICATION FOR TAX ABATEMENT, LOAN, GRANT,
USE OF COUNTY PERSONNEL OR SERVICES**

1. Name of the enterprise:

2. Type of organization: (sole proprietorship, corporation, or partnership):

3. Identity of the owners, (or if a public corporation, the names of the President and Secretary of the corporation):

4. Location of the principal office of the organization:

5. Location in Kendall County where the organization does business or is planning to locate a business:

6. Primary business activities of the organization:

7. General description of the project to be undertaken:

8. A description of the proposed construction and/or improvements, including estimated costs:

9. The guidelines and criteria under which the tax abatement, loan, grant, use of County personnel or services is requested - new construction or for expansion of an existing business:

Attachments:

A map or plat with a property description indicating the location or proposed location of the proposed improvements.

Organizational Documents (Certificate to do business, Articles of Incorporation, By-Laws, and Certificate of Good Standing as appropriate).

Signature of Applicant

Date of Submission

Name: _____

Title: _____

Contact Information:

Telephone (Business): _____ Home/Cell: _____

E-Mail: _____

Other: _____

Received by the County Judge:

Date: _____

Signed: _____

Name: _____

Title: _____



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 8/22/2016 OPEN SESSION	
SUBJECT	Interlocal Agreement concerning provision of Health Sanitarian services
DEPARTMENT & PERSON MAKING REQUEST	Donald W. Allee, County Attorney
PHONE # OR EXTENSION #	830-249-9343, ext. 290
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action concerning interlocal agreement between Kendall County and the City of Boerne concerning provision of health sanitarian services.
REASON FOR AGENDA ITEM	For several years, Kendall County and the City of Boerne have entered into an interlocal agreement providing that the County Health Sanitarian will inspect all food service establishments located in the City of Boerne and perform other duties related to food services. The agreement provides that the total cost to provide the services, less the amount collected for required permits is divided equally between the City and the County. This year, due to the increased number of food service establishments and other facilities that must be inspected by the sanitarian, an additional sanitarian has been added. The City Council approved the interlocal agreement with the the additional sanitarian.
IS THERE DOCUMENTATION	Yes - proposed agreement attached
WHO WILL THIS AFFECT?	All food service establishments and other entities subject to regulation and inspection located in the county.
ADDITIONAL INFORMATION	None

**STATE OF TEXAS
KENDALL COUNTY**

**INTERLOCAL AGREEMENT BETWEEN KENDALL COUNTY AND
THE CITY OF BOERNE FOR HEALTH SANITARIAN SERVICES**

This City-County Interlocal Agreement ("Agreement") for the purpose of providing a registered health sanitarian and other services to the citizens of the City of Boerne and Kendall County is entered into by the City of Boerne, Texas (hereinafter "CITY") and Kendall County (hereinafter "COUNTY"), acting pursuant to the authority granted by the Interlocal Cooperation Act, Chapter 791, Texas Government Code.

WHEREAS, CITY and COUNTY agree that provision of a registered health sanitarian responsible for enforcing applicable laws, regulations, ordinances and orders in CITY and COUNTY is necessary to protect the health, safety and welfare of the citizens of CITY and COUNTY; and

WHEREAS, an agreement between CITY, COUNTY and the State of Texas which provided for the provision of a registered health sanitarian to serve CITY and COUNTY expired and was not renewed because of lack of funding by the State; and

WHEREAS, reliance on the State of Texas to provide a registered health sanitarian would result in an officer responsible for serving several other cities and counties;

WHEREAS, since the expiration of the agreement between CITY, COUNTY and the State, CITY and COUNTY have entered into agreements whereby COUNTY provides the services of a registered health sanitarian as a full time employee of COUNTY and provides adequate facilities, including office space, equipment and supplies for such officer and CITY pays one-half (1/2) of the net expenses incurred by COUNTY; and

WHEREAS, due to the increase in the number of food service establishments in the CITY and COUNTY, it is necessary to provide additional personnel to assist the health sanitarian; and

WHEREAS, the two entities agree that such agreement as amended herein should be continued;

NOW THEREFORE, the parties agree as follows:

ARTICLE I. COUNTY'S RESPONSIBILITIES

1. Provide a registered health sanitarian designated as the Kendall County Health Sanitarian who shall be a full time employee of COUNTY and other personnel to perform services under the direction of the County Health Sanitarian, with authority and responsibility as set out in Article III herein.

2. Provide such Sanitarian and staff with office space, office furniture, equipment, and supplies, including computers and motor vehicles, as necessary to perform the services set out in Article III herein.
3. Collect all fees and any other assessments related to permits or licenses in accordance with applicable law, regulations, ordinances of CITY and orders of COUNTY.

ARTICLE II. CITY'S RESPONSIBILITIES

Pay COUNTY one-half of the net expenses incurred by COUNTY in complying with its responsibilities hereunder (total expenses less amounts received by COUNTY from permit fees and other sources) on a payment schedule agreed upon by CITY and COUNTY. (See EXHIBIT A)

ARTICLE III. AUTHORITY AND RESPONSIBILITIES OF COUNTY HEALTH SANITARIAN

The County Health Sanitarian and personnel under the direction of the County Health Sanitarian have full authority and are responsible for performance of the following activities in the unincorporated area of COUNTY and within the city limits of CITY:

1. Inspect all food service establishments, all establishments that provide food services to the public, and other entities as authorized by applicable law to ensure compliance with applicable laws, regulations, rules, ordinances, and orders.
2. Direct the closure of any food service establishment, establishment that provides food services to the public, and other entities subject to regulation by CITY and COUNTY that are not in compliance with applicable laws, regulations, rules, ordinances and orders.
3. Require the destruction of any food items intended for human consumption that are not in compliance with applicable laws, regulations, rules, ordinances and orders.
4. Oversee and manage the permitting system for food service establishments, all establishments that provide food services to the public, and other entities as authorized by applicable law, including the issuance of permits and collection of permit fees as authorized by ordinances of CITY and orders of COUNTY.
5. Enforce all applicable laws, regulations, rules, ordinances and orders concerning food service establishments, all establishments that provide food services to the public, and other entities as authorized by applicable law.

ARTICLE IV. TERM

This term of this Agreement shall be from October 1, 2016 until September 30, 2017, unless renewed or extended by agreement of the parties pursuant to ARTICLE V.

ARTICLE V. EXTENSION OR RENEWAL


By written agreement executed at any time before the expiration date stated herein or such subsequent expiration date as agreed to by the parties, the parties may renew this Agreement on a year-to-year basis or extend the term of the Agreement for any period of less than 12 months.

ARTICLE VI. MISCELLANEOUS PROVISIONS

1. This is the sole and only agreement between the parties concerning the subject matter set out herein. No other agreement, statement or promise made by any party or any officer, agent or employee of any party, which is not set out herein, shall be binding or enforceable against either party.
2. No amendment, modification or alteration to this Agreement shall be binding unless it is set out in writing, approved by the parties and signed by the duly authorized representatives of the parties.
3. If any provision of this Agreement is determined to be invalid or unenforceable by a court of competent jurisdiction, this Agreement shall be reformed to the extent necessary to make the offending provision valid and enforceable, or if the offending provision cannot be modified so as to be made valid and enforceable, the invalidity or unenforceability of such provision shall not effect the remaining terms of this Agreement.
4. This Agreement shall be construed in accordance with the laws of the State of Texas. Exclusive venue for any legal action arising from this Agreement shall be in Kendall County, Texas.

EXECUTED THIS _____ DAY OF _____, 2016

DARREL L. LUX
COUNTY JUDGE
KENDALL COUNTY, TEXAS



RONALD C. BOWMAN
CITY MANAGER
CITY OF BOERNE, TEXAS

ATTEST:

DARLENE HERRIN
KENDALL COUNTY CLERK



LORI CARROLL
CITY SECRETARY

Costs and Expenses 2016 - 2017	
Salary- Health Sanitarian	\$58,240.00
Salary- Assistant Sanitarian (New Position)	\$47,840.00
Office supplies, operating costs	\$5,775.00
Dues	\$350.00
Benefits	\$37,128.00
Conference and training	\$1,800.00
Vehicle costs / insurance	\$2,406.00
Estimated expenses total:	\$153,539.00
Health permit fees collected	- \$55,275.00
Net Expense	\$98,264.00

Cost to City of Boerne = \$49,132.00

EXHIBIT A



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 8/22/2016 OPEN SESSION	
SUBJECT	Job Description for Assistant County Health Sanitarian
DEPARTMENT & PERSON MAKING REQUEST	Donald W. Allee, County Attorney
PHONE # OR EXTENSION #	830-249-9343 ext. 295
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action concerning job description for Assistant County Health Sanitarian.
REASON FOR AGENDA ITEM	Approval of the job description is necessary prior to beginning the employment process for the position.
IS THERE DOCUMENTATION	Yes - proposed job description attached.
WHO WILL THIS AFFECT?	Person to be employed as Assistant County Health Sanitarian.
ADDITIONAL INFORMATION	The position is included in the interlocal agreement with the City of Boerne and funding for the position is included in the proposed County budget.

KENDALL COUNTY JOB CLASSIFICATION
TITLE: ASSISTANT COUNTY HEALTH SANITARIAN
CLASSIFICATION: 12

GENERAL SUMMARY:

Under the direction of the County Health Sanitarian, the purpose of the position is to ensure that all food service establishments and other operations subject to regulation, are in compliance with all applicable statutes, orders, ordinances, and regulations in order to protect the public health. Assists the County Health Sanitarian in administering the County Order regulating food service establishments, including the collection of required fees; conducting periodic inspections, of food service establishments and other facilities subject to regulation located in Kendall County, including those located in the City of Boerne; and receives and acts on complaints and concerns regarding food service establishments and other conditions that may pose a threat to public health.

ESSENTIAL FUNCTIONS:

Duties include but are not limited to the following:

1. Assists in administering the licensing of food service establishments in Kendall County, including those located in the City of Boerne; collects fees, maintains a record of funds collected, and delivers funds to the County Treasurer.
2. Conducts inspections of food service establishments, mobile food units, roadside vendors, special events, foster homes, schools, daycare centers, motels and hotels to ensure compliance with applicable statutes, orders, ordinances, and regulations. Inspections may be conducted prior to an establishment doing business with the public, periodically, in response to complaints, and to ensure correction of non-compliant conditions.
3. Issues citations to violators, requires that non-compliant foods be discarded, and directs closure of non-compliant food service establishments and other non-compliant operations.
4. Conducts inspections of swimming pools subject to regulation to ensure proper conditions.
5. Attends and satisfactorily completes required training to achieve and maintain required certifications.
6. Performs administrative duties as directed, including preparing and submitting inspection and investigative reports, receiving and filing correspondence and reports, preparing and transmitting correspondence, receiving, documenting, and returning telephone calls, preparing and submitting time sheets and other required documents, and receiving and accommodating visitors to the office.

EXPERIENCE AND TRAINING:

Bachelors degree (BS or BA) from an accredited institution or satisfactory service in the military or similar organization resulting in an educational level equal to that required to obtain a Bachelors degree; at least two (2) years experience as a sanitarian conducting food service establishment inspections.

LICENSES AND CERTIFICATIONS:

Valid Texas driver's license and Professional Sanitarian license.

KNOWLEDGE, SKILLS AND ABILITIES:**Knowledge of:**

1. All applicable federal, state, and local laws, orders, ordinances, and regulations.
2. Food service establishment processes and procedures and food preparation equipment.
3. Modern office procedures and equipment.
4. Computer equipment functions including Microsoft Windows applications and electronic mail.
5. Correct English usage and grammar.

Ability to:

1. Conduct food service inspections, recreational sanitation inspections and complaint investigations.
2. Exercise judgment and decisiveness required in inspecting food service establishments.
3. Correctly interpret, understand and effectively administer applicable laws, orders, ordinances, and regulations, including the Texas Food Establishment Rules.
4. Effectively communicate technical information verbally and in writing.
5. Understand and correctly exchange information with supervisors and co-workers when making and/or receiving assignments and instructions.
6. Participate in sessions to receive training regarding inspection standards and procedures.
7. Communicate and interact with elected and appointed officials, the general public, representatives of regulated entities, industry workers, and representatives of other regulatory agencies in an effective, professional and respectful manner.
8. Follow safe working practices including workplace safety policies and procedures.
9. Walk, stand, sit, kneel, push, stoop, crawl, twist, reach above the shoulder, grasp, pull, and bend repeatedly, and lift and carry objects weighing 50 pounds.
10. Operate motor vehicles and assigned equipment, including thermometers and pool test kits correctly and safely.
11. Correctly evaluate situations that may pose a threat to public health and take appropriate actions to protect the public.
12. Be tactful and decisive in enforcing applicable laws, orders, ordinances, and regulations.
13. Learn and use new computer software applications.



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 8/22/2016 OPEN SESSION	
SUBJECT	Appointment of Election Judges
DEPARTMENT & PERSON MAKING REQUEST	Elections / Staci Decker, Elections Administrator
PHONE # OR EXTENSION #	830-331-8704
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Consideration and action to approve the appointment of Election Judges. This includes election precinct judges, central counting station judges and the early voting ballot board judge for a term of one year beginning September 1, 2016 and ending August 31, 2017.
REASON FOR AGENDA ITEM	Judges must be appointed to serve the various positions on Election Day such as Presiding or Alternate Judge of the precinct, the central counting station and the early voting ballot board.
IS THERE DOCUMENTATION	YES
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None

ORDER OF APPOINTMENT FOR ELECTION JUDGES AND ALTERNATES

The Commissioners Court of Kendall County do hereby appoint the following election judges and alternate judges for a one year term to begin September 1, 2016.

Precinct #	Presiding Judge	Alternate Judge
1010	Judy Edmondson	Norman Klaunig
1110	Kimberly Grosenbacher	Nancy Scoggins
2020	Bonnie Miertschin	Hope Bernal
2080	Gary McCarron	Diane Sanchez
2120	Graham Littrell	Janice Shoemaker
3030	George DeLoach	Jana Fite
3040	Jeffrey Wiseman	John Porterfield
3060	Deanna Burroughs	Rebecca Rogers
4050	Nancy Jones	Anthony Bernal
4070	Karan Boles	Juventino Zapata
4100	John Peterson	Stephan Rogers

Title	Name
Presiding Judge of Central Count	Travis Sabine
Alternate Judge of Central Count	Dianne Kyle
Presiding Judge of Early Voting Ballot Board	Sherry Otter

It is hereby directed that this order be filed with the clerk of this court and that a copy be given to the custodian of the election records for said county. The County Clerk/Elections Administrator is hereby instructed to send notice of appointment to each election judge of their appointment for a one year term beginning September 1, 2016 in accordance with Tex. Elec. Code § 32.009.

County Judge

Commissioner, Pct. 1

Commissioner, Pct. 2

Commissioner, Pct. 3

Commissioner, Pct. 4

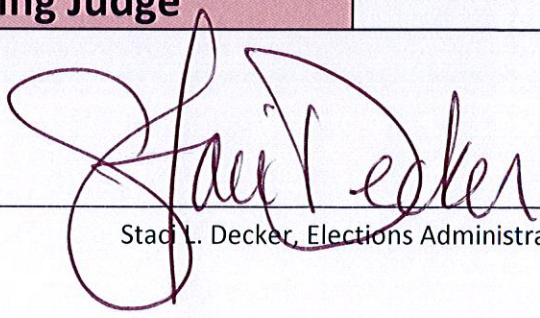
LIST OF PRESIDING AND ALTERNATE JUDGES

I, Staci L. Decker, Elections Administrator of Kendall County do hereby submit the following persons for appointment as presiding judge and alternate judge for elections conducted by the county as required upon receipt of timely lists(s) submitted by the appropriate political party chairs or as recommended by me if no list(s) were submitted timely by party chairs.

Election Precinct Judges		
Pct	Presiding Judge	Alternate Judge
1010	Judy Edmondson	Norman Klaunig
1110	Kimberly Grosenbacher	Nancy Scoggins
2020	Bonnie Miertschin	Hope Bernal
2080	Gary McCarron	Diane Sanchez
2120	Graham Littrell	Janice Shoemaker
3030	George DeLoach	Jana Fite
3040	Jeffrey Wiseman	John Porterfield
3060	Deanna Burroughs	Rebecca Rogers
4050	Nancy Jones	Anthony Bernal
4070	Karan Boles	Juventino Zapata
4100	John Peterson	Stephen Rogers

CENTRAL COUNTING STATION	
Presiding Judge	Travis Sabine
Alternate Judge	Dianne Kyle

EARLY VOTING BALLOT BOARD	
Presiding Judge	Sherry Otter


Staci L. Decker, Elections Administrator



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 8/22/2016 OPEN SESSION	
SUBJECT	Appointment of Central Counting Station Personnel
DEPARTMENT & PERSON MAKING REQUEST	Elections / Staci Decker, Elections Administrator
PHONE # OR EXTENSION #	830-331-8704
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Consideration and action to approve the permanent appointment of various personnel for the Central Counting Station.
REASON FOR AGENDA ITEM	Various Central Count Personnel must be appointed by commissioners court to serve in all county elections.
IS THERE DOCUMENTATION	YES
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None

**STATE OF TEXAS
KENDALL COUNTY**

**KENDALL COUNTY ORDER NO. 08-24-2015
ORDER TO APPOINT CENTRAL COUNTING STATION PERSONNEL**

Pursuant to Section 127.002, 127.003 and 127.004 of the Texas Election Code, the Commissioners Court of Kendall County, Texas hereby appoints the following individuals to the Central Counting Station for all elections conducted by Kendall County, Texas:

Title of Position	Name
Central Count Station Manager	Staci Decker
Tabulation Supervisor	Rebecca Senger
Assistant Tabulation Supervisor	Kim Quintana

Adopted on the 22nd day of August, 2016.

Darrel L. Lux
County Judge

Mike Fincke
Commissioner, Precinct 1

Tommy Pfeiffer
Commissioner, Precinct 3

Richard Elkins
Commissioner, Precinct 2

Chad Carpenter
Commissioner, Precinct 4

Attest:

Darlene Herrin
County Clerk



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 8/22/2016 OPEN SESSION	
SUBJECT	Assignment of Polling Locations
DEPARTMENT & PERSON MAKING REQUEST	Elections / Staci Decker, Elections Administrator
PHONE # OR EXTENSION #	830-331-8704
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Consideration and action to approve the Polling Locations for the November 8, 2016 General Election.
REASON FOR AGENDA ITEM	Polling Locations must be set by Commissioners Court prior to every county election.
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None

General Election
(Elección General)

NOVEMBER 8, 2016
(8 de noviembre de 2016)

**** ELECTION DAY POLLING LOCATIONS ****

(Ubicaciones de Votación de día de las elecciones)

VOTING PRECINCT <i>(PRECINCTO ELECTORAL)</i>	VOTING LOCATIONS: <i>(LUGAR DE VOTACION)</i>
1010	Patrick Heath Public Library 451 N. Main Street #100, Boerne, Texas 78006
1110	Morningside Ministries 1100 Grand Blvd, Boerne, Texas 78006
2020	Bergheim Volunteer Fire Department 1 Old Curry Creek Road, Bergheim, Texas 78004
2080	Burdick Community Center 119 Old San Antonio Road, Boerne, Texas 78006
2120	Kendall County Fairgrounds 1307 River Road, Boerne, Texas 78006
3030	Kendalia Community Center 2610 FM 473, Kendalia, Texas 78027
3040	Boerne Family YMCA 820 Adler Road, Boerne, Texas 78006 **(Previously known as the Boerne Civic Center)**
3060	Sisterdale Community Center 2 Sisterdale-Lindendale Road, Sisterdale, Texas 78006
4050	Comfort Baptist Church 100 Amber Drive, Comfort, Texas 78013
4070	Waring Fire House 205 Avenue C, Waring, Texas 78074
4100	Nineteen:Ten Church 130 FM 1376, Boerne, Texas 78006



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 8/22/2016
OPEN SESSION

SUBJECT	Supervisor's Accident Investigation Form - Revision
DEPARTMENT & PERSON MAKING REQUEST	Robert Kinsey, Facilities Manager & Safety Committee Chairman
PHONE # OR EXTENSION #	830-413-0618
TIME NEEDED FOR PRESENTATION	5 min.
WORDING OF AGENDA ITEM	Consideration and action concerning the revision of the Supervisor's Accident Investigation Form.
REASON FOR AGENDA ITEM	Clarification
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Kendall County employees
ADDITIONAL INFORMATION	None



Supervisor's Accident Investigation

(To be completed by the employee's supervisor or other responsible official)

Location where accident occurred		Employer's Premises: Y / N Job Site: Y / N		Date of accident or illness	
Who was injured?		Employee Name		Time of Accident AM PM	
Length of time with firm	Job title or occupation	Name of Dept.		How long has employee worked at job where injury or illness occurred?	
What property/equipment was damaged?				Property/equipment owned by?	
What was employee doing when injury/illness occurred? What machine or tool was being used?					
What type of operation?					
How did injury/illness occur? List all objects and substances involved.					
Part of body affected/injured? what?			Any prior physical conditions? If so, Yes / No		
Nature and extent of injury/illness and property damaged (be specific)					

PLEASE INDICATE ALL OF THE FOLLOWING WHICH CONTRIBUTED TO THE INJURY OR ILLNESS AND/OR PROPERTY DAMAGE:

- | | | |
|---|--|--|
| <input type="checkbox"/> Failure to lockout | <input type="checkbox"/> Improper maintenance | <input type="checkbox"/> Poor housekeeping |
| <input type="checkbox"/> Failure to secure | <input type="checkbox"/> Improper protective equipment | <input type="checkbox"/> Poor ventilation |
| <input type="checkbox"/> Horseplay | <input type="checkbox"/> Inoperative safety device | <input type="checkbox"/> Unsafe arrangement or process |
| <input type="checkbox"/> Improper dress | <input type="checkbox"/> Lack of training or skill | <input type="checkbox"/> Unsafe equipment |
| <input type="checkbox"/> Improper guarding | <input type="checkbox"/> Operating without authority | <input type="checkbox"/> Unsafe position |
| <input type="checkbox"/> Improper instruction | <input type="checkbox"/> Physical or mental impairment | <input type="checkbox"/> Other _____ |

Supervisor's corrective action to ensure this type of accident does not recur: _____

Supervisor's Accident Investigation

Page 2

Was employee trained in the appropriate use of Personal Protective Equipment/Proper safety procedure?..... Yes No

Was employee cautioned for failure to use Personal Protective Equipment/Proper safety procedure?..... Yes No

Did employee promptly report the injury/illness? Yes No

Is there modified duty available?..... Yes No

Supervisor's Signature

Supervisor's Name

Phone Number

Date



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 8/22/2016
OPEN SESSION

SUBJECT	EMS Building Project
DEPARTMENT & PERSON MAKING REQUEST	Mike Fincke, Commissioner Precinct 1
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	EMS Building Project Status Report
REASON FOR AGENDA ITEM	EMS Building Project Status Report
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 8/22/2016
OPEN SESSION

SUBJECT	Status Report Herff Road Phase II
DEPARTMENT & PERSON MAKING REQUEST	Interim County Engineer Rick Tobolka
PHONE # OR EXTENSION #	830-249-9343 ext 250
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Status Report Herff Road Phase II
REASON FOR AGENDA ITEM	Status Report Herff Road Phase II
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 8/22/2016
OPEN SESSION

SUBJECT	Operations Monthly report
DEPARTMENT & PERSON MAKING REQUEST	Kendall County Road & Bridge; Operations Jean Maxwell Operations Supervisor
PHONE # OR EXTENSION #	830-249-9343 EXT 652
TIME NEEDED FOR PRESENTATION	3 Minutes
WORDING OF AGENDA ITEM	Summary of Operations Report
REASON FOR AGENDA ITEM	Operations Monthly Report
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Road and Bridge Operations
ADDITIONAL INFORMATION	None



Kendall County Operations Monthly Report

July -- 2016

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct	1					
Signs						
DEEP HOLLOW DR	510	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1725-16	7/13/16
JOHNS RD		@ 1.8 Miles.	Replace Sign	Replaced Chevrons.	SI-1757-16	7/20/16
JOHNS RD		@ .2 Miles.	Relocate	Reset Chevrons.	SI-1756-16	7/20/16
JOHNS RD		@ 2.9 Miles.	Delineator Repair	Repair Delineators.	SI-1778-16	7/25/16
JOHNS RD		@ 2 Miles.	Replace Sign	Replace Chevrons.	SI-1779-16	7/25/16
SCENIC LOOP RD	117	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1726-16	7/13/16
THUNDER RIDGE	74	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1711-16	7/12/16
<hr/>						
Total WO's For Pct		1	7			

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 2						
Signs						
BLUEBONNET DR		Cascade Mobile Village (All Roads).	Collect Data	Edit GIS Map.	SI-1734-16	7/7/16
CANYON BLUFFS DR	237	Fabricate @ Shop.	Fabricate	fabricate Address Plate.	SI-1787-16	7/26/16
CASCADE CAVERNS RD		From 1.7 to 1.8 Miles.	Collect Data	Edit GIS Map.	SI-1732-16	7/7/16
COVENEY TRAIL		@ 0.45 miles.	Replace	Replace All Way with Cross Traffic.	SI-1714-16	7/12/16
COVENEY TRAIL		@ 0.4 miles.	Replace	Replace All Way with Cross Traffic.	SI-1718-16	7/12/16
FAWN DR		@ .01 Miles.	Install	Install Street Name Sign/Fawn Dr.	SI-1803-16	7/27/16
HERFF RD		@ .92 Miles.	Place or Remove Temp Sign	1. Inspect Temp Stop Sign.	SI-1736-16	7/18/16
JOE KLAR RD		@ 0.4 miles.	Replace	Stop Ahead to Cross intersection.	SI-1712-16	7/12/16
JOE KLAR RD		@ 0.6 miles.	Replace	Replace Stop Ahead to Cross Intersection sign.	SI-1717-16	7/12/16
JOE KLAR RD		@ 0.52 miles.	Remove	Remove Stop Signs.	SI-1716-16	7/12/16
JOE KLAR RD		@ 0.5 miles.	Remove	Remove Stop Signs.	SI-1715-16	7/12/16
JOE KLAR RD		@ .52 Miles.	Install	Install Cross Intersection Sign.	SI-1735-16	7/18/16
JOE KLAR RD		@ .42 Miles.	Install	Install Intersection Sign.	SI-1741-16	7/18/16
JOE KLAR RD		@ 1.1 Miles.	Guard Rail Work	Repair Guard Rail Posts.	SI-1808-16	7/28/16
KREUTZBERG RD		@ 4.36 Miles.	Remove	Remove Old Fence Pipe.	SI-1802-16	7/27/16
OLD FREDERICKSBURG RD		From .3 to .9 Miles.	Collect Data	Edit GIS Map.	SI-1733-16	7/7/16
OLD SAN ANTONIO RD	10477	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1793-16	7/27/16
SCHEELE RD	104	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1727-16	7/13/16
SCHEELE RD	722	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1788-16	7/26/16
TIMBER MOUNTAIN DR	107	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1739-16	7/18/16
Total WO's For Pct 2		20				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 3						
Signs						
		@ .36 Miles.	Replace Sign	Replace Red Warning Flag Signs.	SI-1759-16	7/20/16
DILLARD LN	360	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1742-16	7/18/16
EDGE FALLS RD		From 4.6 to 4.8 Miles.	Collect Data	Edit GIS Map.	SI-1731-16	7/7/16
HEADWATERS RD		@ .01 Miles.	Collect Data	Edit GIS Map.	SI-1729-16	7/7/16
HUNTERS VIEW CIR	118	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1710-16	7/12/16
MAENIUS RD	4920	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1728-16	7/13/16
MARQUARDT RD		@ 3.54 Miles.	Remove	Remove Dip Sign/Cattle Guard Sign.	SI-1804-16	7/27/16
MISTY TRAIL		@ .01 Miles.	Replace Sign	Replace Street Name Sign/Misty Trail.	SI-1806-16	7/28/16
MOUNTAIN CREEK TRAIL		@ .36 Miles.	Replace Support	Replace Support for Speed Limit Sign.	SI-1758-16	7/20/16
MOUNTAIN CREEK TRAIL	103		Fabricate	Fabricate Address Plate.	SI-1790-16	7/26/16
MOUNTAIN CREEK TRAIL		@ .73 Miles.	Repair Sign	Install Vandalism Nut on Hill Blocks View Sign.	SI-1807-16	7/28/16
N WALNUT WAY	323	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1791-16	7/26/16
OLD BLANCO RD		From 3.2 to 3.9 Miles.	Collect Data	Edit GIS Map.	SI-1730-16	7/7/16
SILVER HILLS DR		@ 0.05 to 0.06 miles.	Relocate	Relocate Crime Stoppers sign.	SI-1694-16	7/6/16
SILVER HILLS DR		@ 0.05 miles.	Trim Brush	Trim brush at Yield/Street sign.	SI-1693-16	7/6/16
SILVER HILLS DR		@ 0.05 miles.	Install	Install No soliciting sign.	SI-1695-16	7/6/16
TEMPE-WILKES RD		@ 0.01 miles.	Replace	Replace wrong signs. No Outlet to Road Ends.	SI-1698-16	7/6/16
TEMPE-WILKES RD		@ 0.01 miles.	Clean	Clean vandalized sign.	SI-1696-16	7/6/16
TEMPE-WILKES RD		@ 0.01 miles.	Replace	Replace No Truck Traffic to No Turn Around.	SI-1699-16	7/6/16
WALNUT GROVE RD		@ 0.05 and 2.8 miles.	Remove	Remove barricades, missing one board.	SI-1700-16	7/6/16
Total WO's For Pct 3		20				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 4						
Signs						
ALAMO RD	108	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1794-16	7/27/16
BELLA SPRINGS RD	74	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1789-16	7/26/16
BIG JOSHUA CREEK RD		@ 1.56 Miles.	Repair Cattle Guard	Repair Cattle Guard Wing.	SI-1766-16	7/21/16
BIG JOSHUA CREEK RD		@ 1.98 Miles.	Repair Sign Support	Straighten Support for Loose Livestock Sign.	SI-1770-16	7/21/16
BIG JOSHUA CREEK RD		@ .02 Miles.	Cattle Guard	Repair Cattle Guard Wing.	SI-1767-16	7/21/16
BLASCHKE RD		@ .04 Miles.	Repair Sign Support	Repair Flood Gauge Support.	SI-1763-16	7/20/16
BLASCHKE RD		@ 2.43 Miles.	Replace Support	Replace Blaschke Rd Sign Support.	SI-1795-16	7/27/16
BUSBY RD		Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1738-16	7/18/16
CAROLYN LN		@ .01 Miles.	Install	Install Stop Sign.	SI-1784-16	7/25/16
CEDAR LN		@ .01 Miles.	Replace Sign	Replace Yield Sign with Stop Sign.	SI-1785-16	7/25/16
CIBOLO AVE		@ .14 Miles.	Replace Sign	Replace Street Name sign.	SI-1776-16	7/25/16
CIBOLO AVE		@ .14 Miles.	Replace Support	Replace Cibolo Ave Sign support.	SI-1774-16	7/25/16
CIBOLO AVE		@ .14 Miles.	Install	Install Stop sign.	SI-1775-16	7/25/16
CIBOLO OAK LN		@ .1 Miles.	Install	Install Stop Sign.	SI-1777-16	7/25/16
CRAVEY RD		@ 1.87 Miles.	Repair Sign Support	Straighten Road May Flood Support.	SI-1747-16	7/19/16
CRAVEY RD		@ 1.96 Miles.	Replace Support	Replace Sign Support on Loose Livestock Sign.	SI-1746-16	7/19/16
CRAVEY RD		@ 1.93 Miles.	Replace Support	Replace Support for Speed Limit Sign.	SI-1752-16	7/19/16
CRAVEY RD		@ 1.83 Miles.	Repair Sign Support	Straighten Support for One Lane Bridge Sign.	SI-1748-16	7/19/16
CRAVEY RD		@ .93 Miles.	Repair Sign Support	Straighten Support for 35 MPH Sign.	SI-1751-16	7/19/16
CRAVEY RD		@ 1.8 Miles.	Repair Sign Support	Repair Support & Replace One Lane Bridge	SI-1768-16	7/21/16
CRAVEY RD		@ 1.2 Miles.	Replace Sign	Replace One Lane Bridge Sign.	SI-1769-16	7/21/16
CRAVEY RD		@ .01 Miles.	Install	Install Stop Sign.	SI-1797-16	7/27/16
DOE DR		@ .01 Miles.	Install	Install Stop Sign.	SI-1783-16	7/25/16
ELM SPRINGS DR		@ .44 Miles.	Install	Install Stop Sign.	SI-1781-16	7/25/16
ELM SPRINGS DR		@ .01 Miles.	Install	Install Stop Sign.	SI-1782-16	7/25/16
FAWN LN		@ .01 Miles.	Install	Install Stop Sign.	SI-1780-16	7/25/16
FIR RD	105	Fabricate @ Shop.	Fabricate	Fabricate Address Plate.	SI-1773-16	7/25/16
FM 1621		@ IH 10	Remove	Remove four barrels.	SI-1688-16	7/5/16
FM 289	702	Animal Control.	Install	Install Weld caps.	SI-1701-16	7/6/16
FM 473		@ 0.2 miles.	Remove	Remove Parade Detour 1000'.	SI-1702-16	7/7/16
FM 473		@ 0.1 miles.	Remove	Remove Parade Detour 500'.	SI-1703-16	7/7/16
FM 473 W		@ 0.58 miles.	Remove	Remove Detour Left < W/Date and time.	SI-1684-16	7/5/16
FM 473 W		@ 0.08 miles.	Remove	Remove Detour Forward ^.	SI-1687-16	7/5/16
FM 473 W		@ 0.4 miles.	Remove	Remove Detour ^ Forward.	SI-1683-16	7/5/16
FM 473 W		@ 0.01 miles.	Remove	Remove Detour Left <.	SI-1686-16	7/5/16
FM 473 W		@ 0.25 miles.	Remove	Remove Detour ^ Forward.	SI-1682-16	7/5/16

Route	Address	Location	Activity	Details	W.O. No	Date
Signs						
FRONT ST		@ 0.2 miles.	Install	Install down arrow.	SI-1720-16	7/13/16
FRONT ST		@ 0.2 miles.	Install	Install down arrow.	SI-1719-16	7/13/16
HEIN RD		@ Waring Welfare Rd.	Replace Support	Replace Support for Stop & Street Sign.	SI-1743-16	7/19/16
HIGH STREET RD		@ 0.08 miles.	Install	Install To w Away sign.	SI-1723-16	7/13/16
HIGH STREET RD		@ 0.08 miles.	Install	Install No Parking sign and support.	SI-1721-16	7/13/16
HIGH STREET RD		@ 0.08 miles.	Replace	Replace No Parking sign & support.	SI-1722-16	7/13/16
MARQUARDT RD		@ .01 Miles.	Install	Install Stop Sign.	SI-1798-16	7/27/16
MARQUARDT RD		@ .1 Miles.	Replace Sign	Change Cross Int. to Stop Ahead.	SI-1801-16	7/27/16
NORTH CREEK RD		@ 0.2 miles.	Relocate	Relocate Mailbox removed by Chase.	SI-1691-16	7/5/16
OLD COMFORT RD	3	Fabricate at shop.	Fabricate	Fabricate No Turn Around sign.	SI-1697-16	7/6/16
OLD COMFORT RD	3	Fabricate at shop.	Fabricate	Fabricate Cross Traffic Does Not Stop. signs.	SI-1713-16	7/12/16
OLD COMFORT RD	3	Fabricate @ Shop.	Fabricate	Fabricate Two 30 Mph Advisory Signs.	SI-1740-16	7/18/16
OLD COMFORT RD	3	Fabricate @ Shop.	Fabricate	Fabricate N. Oak Bluff Blvd/Oak Bluff Blvd Sign.	SI-1772-16	7/25/16
OLD COMFORT RD	3	Fabricate @ Shop.	Fabricate	Fabricate Street Name Sign. Fawn Dr.	SI-1786-16	7/26/16
OLD COMFORT RD	3	Fabricate @ Shop.	Fabricate	Fabricate Street Name Sign/ Misty Trail.	SI-1792-16	7/26/16
RIVER BEND RD		@ 1.2 Miles.	Repair Sign Support	Straighten Support for No Parking Sign.	SI-1771-16	7/21/16
SH 27		@ 0.4 miles.	Remove	Remove cones.	SI-1690-16	7/5/16
SH 27		@ 0.45 miles.	Remove	Remove four barrels.	SI-1689-16	7/5/16
SH 27		@ 0.10 miles.	Remove	Remove Parade Detour 1000'.	SI-1706-16	7/7/16
SH 27		@ 0.10 miles.	Remove	Remove Parade Detour 500'.	SI-1707-16	7/7/16
SH 27		@ 0.40 miles.	Remove	Remove One Lane Road.	SI-1708-16	7/7/16
SHADY OAKS DR		@ .01 Miles	Repair Sign Support	Reset Support for Stop & Street Sign.	SI-1750-16	7/19/16
SHADY OAKS DR		@ .05 Miles.	Repair Sign Support	Straighten Support for No Outlet Sign.	SI-1749-16	7/19/16
SPANISH PASS RD	136	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1724-16	7/13/16
US 87		@ 0.35 miles.	Remove	Remove Detour Right >.	SI-1685-16	7/5/16
US 87		@ 0.48 miles.	Remove	Remove Parade Detour 1000'.	SI-1704-16	7/7/16
US 87		@ 0.40 miles.	Remove	Remove Parade Detour 500'.	SI-1705-16	7/7/16
VARIOUS RD		Parade Route.	Remove	Remove Barricades.	SI-1692-16	7/5/16
VIOLET PASS		@ .01 Miles.	Install	Install All Way Sign.	SI-1799-16	7/27/16
WALNUT GRV NORTH		@ 1.57 Miles.	Install	Install All Way Sign.	SI-1800-16	7/27/16
WARING RD		@ Waring Welfare Rd.	Replace Support	1. Replace Sign Support & Pole.	SI-1737-16	7/18/16
WARING RD		@ 1.96 Miles.	Remove	Remove Stop Sign.	SI-1796-16	7/27/16
WARING WELFARE RD		@ 3.85 Miles.	Repair Sign Support	Repair Sign Support for Weight Limit Sign.	SI-1745-16	7/19/16
WARING WELFARE RD		@ 3.83 Miles.	Replace	Replace Sign Pole & Support for Road May Flood Sign.	SI-1744-16	7/19/16
WARING WELFARE RD		@ 6.3 Miles.	Repair Sign Support	Reset Support for No Parking Sign.	SI-1765-16	7/20/16
WARING WELFARE RD		@ 6.29 Miles.	Delineator Repair	Replace Reflectors on Delineators.	SI-1760-16	7/20/16
WARING WELFARE RD		@ 6.3 Miles.	Relocate	Relocate No Parking/Tow Away Sign.	SI-1764-16	7/20/16
WARING WELFARE RD		@ 4.1 Miles.	Replace Support	Replace Delineator Support.	SI-1805-16	7/27/16

Route	Address	Location	Activity	Details	W.O. No	Date
Signs						
ZOELLER LN		@ 2.34 Miles.	Repair Sign Support	Reset Sign Support for No Parking Sign.	SI-1753-16	7/19/16
ZOELLER LN		@ 1 Mile.	Replace	Replace Support & Chevrons.	SI-1762-16	7/20/16
ZOELLER LN		@ 2.8 Miles.	Repair Sign Support	Reset Support for No Parking sign.	SI-1754-16	7/20/16
ZOELLER LN		2.8 Miles.	Repair Sign Support	Reset Support for No Parking Sign.	SI-1755-16	7/20/16
ZOELLER LN		@ .07 Miles.	Repair Sign Support	Repair Support & No Parking Sign. No Parking Sign.	SI-1761-16	7/20/16
Total WO's For Pct 4		79				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct		CW				
Signs						
VARIOUS RD		County Lines.	Turn Signs	Turn down Burn Ban signs. In effect.	SI-1709-16	7/11/16
Total WO's For Pct		CW	1			

<u>Route</u>	<u>Address</u>	<u>Location</u>	<u>Activity</u>	<u>Details</u>	<u>W.O. No</u>	<u>Date</u>
Total Work Orders		127				



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 8/22/2016
OPEN SESSION

SUBJECT	Summary of the July Road Report.
DEPARTMENT & PERSON MAKING REQUEST	Road and Bridge: Ricky Pfeiffer , Road Supervisor.
PHONE # OR EXTENSION #	830-249-9343 EXT 656
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Give a summary of the road activities for July.
REASON FOR AGENDA ITEM	Report the progress of road work.
IS THERE DOCUMENTATION	Yes.
WHO WILL THIS AFFECT?	County wide progress report.
ADDITIONAL INFORMATION	None.



Kendall County Road & Bridge Monthly Report July 2016

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 1						
Contractor Work						
DEEP HOLLOW DR		@ 0.0 to 1.53 miles.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2811-16	7/14/16
DEEP HOLLOW DR		@ 1.53 to 0.00 miles.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2831-16	7/19/16
HIGH SIERRA DR		@ 0.0 to 0.16 miles.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2810-16	7/14/16
Herbicides and Vegetation						
AUSTIN DR		@ 0.0 to 0.21 miles. 0.1 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1168-16	7/27/16
COUGHRAN RD		@ 0.0 to 0.45 miles. 0.3 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1164-16	7/27/16
DEEP HOLLOW SUBDIVISION		@ 0.0 to 2.02 miles. 1.0 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1162-16	7/27/16
INDIAN SPRINGS SUBDIVISION		@ 0.0 to 1.17 miles. 0.7 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1161-16	7/27/16
MATTICK LN		@ 0.0 to 0.21 miles. 0.8 Acres.	Brush Management	Sprayed both sides of road.	RDH-1141-16	7/18/16
MATTICK LN		@ 0.0 to 0.21 miles. 0.1 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1163-16	7/27/16
RANGER CREEK SUBDIVISION		@ 0.0 to 2.95 miles. 1.7 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1166-16	7/27/16
SCOTTIE DR		@ 0.0 to 0.15 miles. 0.1 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1167-16	7/27/16
SPENCER RD		@ 0.0 to 0.17 miles. 0.1 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1165-16	7/27/16
Paving and Prep						
UPPER BALCONES RD		@ 0.10 miles.	Bleeding Pavement	Check roads for bleeding pavement.	RD-2606-16	7/11/16

Total WO's For Pct 1 13

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 2						
Contractor Work						
CAMP ALZAFAR RD		@ 0.1 miles.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2813-16	7/15/16
CAMP ALZAFAR RD		@ 0.2 miles.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2815-16	7/15/16
CAMP ALZAFAR RD		@ 0.3 miles.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2816-16	7/15/16
CAMP ALZAFAR RD		@ 0.5 miles.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2818-16	7/15/16
CAMP ALZAFAR RD		@ 0.6 miles.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2819-16	7/15/16
CAMP ALZAFAR RD		@ 0.7 miles.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2820-16	7/15/16
CAMP ALZAFAR RD		@ 1.0 to 1.8 miles.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2822-16	7/18/16
KREUTZBERG RD		#309,325,711,448,435,440,750, 118.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2786-16	7/1/16
KREUTZBERG RD		@ Northington Ranch.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2787-16	7/1/16
RANCH DR		#135, 133, 120.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2843-16	7/8/16
Equipment						
CHARGER BLVD	202	Brush Site.	Equipment Breakdown	Down time charge, battery problems.	RD-2603-16	7/11/16
CHARGER BLVD	202	Brush Site.	Equipment Breakdown	Help repair sprayer on 43 conveyer.	RD-2604-16	7/11/16
CHARGER BLVD	202	Brush Site.	Equipment Breakdown	Down time, coil fault.	RD-2610-16	7/12/16
CHARGER BLVD	202	Brush Site.	Equipment Breakdown	Equipment brok down.	RD-2616-16	7/13/16
CHARGER BLVD	202	Brush Site.	Equipment Staging	Haul #62 to Brush Site.	RD-2722-16	7/19/16
HERFF RD			Equipment Staging	Haul #50 to Herff Road.	RD-2710-16	7/18/16
Herbicides and Vegetation						
JOE KLAR RD		@ 0.0 to 1.16 miles. 0.3 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1147-16	7/20/16
KREUTZBERG RD		@ 0.0 to 7.29 miles. 3.0 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1150-16	7/21/16
MARK TWAIN DR		@ 0.0 to 1.01 miles. 0.5 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1151-16	7/21/16
Maintenance						
KREUTZBERG RD	711		Road Surface	Repair soft spot.	RD-2758-16	7/26/16
KREUTZBERG RD	703		Road Surface	Repair soft spot.	RD-2759-16	7/26/16
KREUTZBERG RD	435		Road Surface	Repair soft spot.	RD-2846-16	7/27/16
KREUTZBERG RD	703		Road Surface	Level up.	RD-2847-16	7/27/16
KREUTZBERG RD	711		Road Surface	Repair soft spot.	RD-2848-16	7/27/16
KREUTZBERG RD	435		Road Surface	Level up.	RD-2856-16	7/28/16
KREUTZBERG RD		@ 3.9 miles.	Road Surface	Level up.	RD-2857-16	7/28/16
PLEASANT VALLEY DR	513		Ditch Maintenance	Clean front of culvert pipe.	RD-2705-16	7/14/16
Mowing						
AMMANN RD		@ 3.76 to 2.76 miles.	Mowing	Mow Right of Way.	RDM-1162-16	7/13/16
AMMANN RD		@ 2.76 to 1.76 miles.	Mowing	Mow Right of Way.	RDM-1169-16	7/13/16
AMMANN RD		@ 1.76 to 0.93 miles.	Mowing	Mow Right of Way.	RDM-1187-16	7/14/16

Route	Address	Location	Activity	Details	W.O. No	Date
Mowing						
AMMANN RD		@ 0.93 to 0.00 miles.	Mowing	Mow Right of Way.	RDM-1192-16	7/14/16
ASHTON CIR		@ 0.00 to 0.08 miles.	Mowing	Mow Right of Way.	RDM-1191-16	7/14/16
BRANDT RD		@ 0.00 to 0.66 miles.	Mowing	Mow Right of Way.	RDM-1199-16	7/14/16
CANDY LN		@ 0.00 to 0.14 miles.	Mowing	Mow Right of Way.	RDM-1217-16	7/18/16
CLEAR SPRINGS DR		@ 0.0 to 0.38 miles.	Mowing	Mow Right of Way.	RDM-1257-16	7/26/16
CRYSTAL CIR		@ 0.00 to 0.08 miles.	Mowing	Mow Right of Way.	RDM-1190-16	7/14/16
DON DR		@ 0.00 to 0.18 miles.	Mowing	Mow Right of Way.	RDM-1197-16	7/14/16
ENCHANTED LN		@ 0.00 to 0.34 miles.	Mowing	Mow Right of Way.	RDM-1196-16	7/14/16
GREG DR		@ 0.00 to 0.14 miles.	Mowing	Mow Right of Way.	RDM-1212-16	7/18/16
GUTHRIE RD		@ 0.00 to 0.82 miles.	Mowing	Mow Right of Way.	RDM-1161-16	7/13/16
JACOB DR		@ 0.00 to 0.15 miles.	Mowing	Mow Right of Way.	RDM-1213-16	7/18/16
JASON RD		@ 0.00 to 0.64 miles.	Mowing	Mow Right of Way.	RDM-1218-16	7/18/16
JOE KLAR RD		@ 0.00 to 1.16 miles.	Mowing	Mow Right of Way.	RDM-1221-16	7/18/16
JOEY DR		@ 0.00 to 0.5 miles.	Mowing	Mow Right of Way.	RDM-1214-16	7/18/16
LACEY LN		@ 0.00 to 0.1 miles.	Mowing	Mow Right of Way.	RDM-1210-16	7/18/16
LOS INDIOS RANCH RD		@ 0.00 to 0.58 miles.	Mowing	Mow Right of Way.	RDM-1194-16	7/14/16
LOS INDIOS RD		@ 0.00 to 0.44 miles.	Mowing	Mow Right of Way.	RDM-1195-16	7/14/16
NOEL CT		@ 0.00 to 0.08 miles.	Mowing	Mow Right of Way.	RDM-1186-16	7/14/16
OAKWOOD LN		@ 0.00 to 0.08 miles.	Mowing	Mow Right of Way.	RDM-1164-16	7/13/16
OLD CURRY CREEK RD		@ 0.00 to 0.26 miles.	Mowing	Mow Right of Way.	RDM-1160-16	7/13/16
OLIVIA CIR		@ 0.00 to 0.1 miles.	Mowing	Mow Right of Way.	RDM-1189-16	7/14/16
PARK LN		@ 0.00 to 0.18 miles.	Mowing	Mow Right of Way.	RDM-1168-16	7/13/16
PLEASANT VALLEY DR		@ 0.00 to 0.5 miles.	Mowing	Mow Right of Way.	RDM-1200-16	7/14/16
PLEASANT VALLEY DR N		@ 0.00 to 2.03 miles.	Mowing	Mow Right of Way.	RDM-1209-16	7/18/16
RED OAK DR		@ 0.47 to 0.8 miles.	Mowing	Mow Right of Way.	RDM-1258-16	7/26/16
RED OAK DR		@ 0.8 to 1.08 miles.	Mowing	Mow Right of Way.	RDM-1260-16	7/26/16
RED OAK DR		@ 1.08 to 1.51 miles.	Mowing	Mow Right of Way.	RDM-1262-16	7/26/16
RED OAK DR		@ 0.0 to 0.47 miles.	Mowing	Mow Right of Way.	RDM-1256-16	7/26/16
RIDGES END DR		@ 0.0 to 0.3 miles.	Mowing	Mow Right of Way.	RDM-1265-16	7/26/16
ROBIN'S WAY		@ 0.00 to 0.21 miles.	Mowing	Mow Right of Way.	RDM-1167-16	7/13/16
RUST LN		@ 0.00 to 0.59 miles.	Mowing	Mow Right of Way.	RDM-1193-16	7/14/16
RUSTY LN		@ 0.00 to 0.47 miles.	Mowing	Mow Right of Way.	RDM-1216-16	7/18/16
SADDLE VIEW DR		@ 0.0 to 0.57 miles.	Mowing	Mow Right of Way.	RDM-1254-16	7/26/16
SANDY OAKS DR		@ 0.00 to 1.02 miles.	Mowing	Mow Right of Way.	RDM-1163-16	7/13/16
SAVANNAH JON BLVD		@ 0.00 to 0.96 miles.	Mowing	Mow Right of Way.	RDM-1185-16	7/14/16
SHADY RIDGE DR		@ 0.00 to 0.27 miles.	Mowing	Mow Right of Way.	RDM-1259-16	7/26/16
SHANE LN		@ 0.00 to 0.57 miles.	Mowing	Mow Right of Way.	RDM-1215-16	7/18/16
SKYLIGHT TRL		@ 0.00 to 0.58 miles.	Mowing	Mow Right of Way.	RDM-1198-16	7/14/16

Route	Address	Location	Activity	Details	W.O. No	Date
Mowing						
STONE WALL DR		@ 0.00 to 0.22 miles.	Mowing	Mow Right of Way.	RDM-1220-16	7/18/16
SUNRISE DR		@ 0.0 to 0.61 miles.	Mowing	Mow Right of Way.	RDM-1261-16	7/26/16
TIFFANY DR		@ 0.00 to 0.16 miles.	Mowing	Mow Right of Way.	RDM-1211-16	7/18/16
TIMBER VIEW DR		@ 0.0 to 0.55 miles.	Mowing	Mow Right of Way.	RDM-1255-16	7/26/16
TRAVIS LN		@ 0.00 to 0.12 miles.	Mowing	Mow Right of Way.	RDM-1219-16	7/18/16
WIND RIDGE DR		@ 0.0 to 0.49 miles.	Mowing	Mow Right of Way.	RDM-1264-16	7/26/16
WINDVIEW DR		@ 0.0 to 0.66 miles.	Mowing	Mow Right of Way.	RDM-1263-16	7/26/16
WOOD BERRY LN		@ 0.00 to 0.12 miles.	Mowing	Mow Right of Way.	RDM-1165-16	7/13/16
WOOD TRAIL		@ 0.00 to 0.22 miles.	Mowing	Mow Right of Way.	RDM-1166-16	7/13/16
WYATT TRAIL		@ 0.00 to 0.81 miles.	Mowing	Mow Right of Way.	RDM-1188-16	7/14/16
Non Road and Bridge						
CHARGER BLVD	202	Brush Site.	Chipping	Grinding Brush. 8.25 hours.	RD-2613-16	7/13/16
CHARGER BLVD	202	Brush Site.	Chipping	Grinding brush. 4.5 hours.	RD-2711-16	7/18/16
CHARGER BLVD	202	Brush Site.	Chipping	Grinding brush. Drift woof from Comfort. 3.75 hrs.	RD-2730-16	7/20/16
HERFF RD		@ Old San Antonio.	Assist other Agency	Haul down stop light poles.	RD-2723-16	7/19/16
Total WO's For Pct 2 82						

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 3						
Brush						
CRABAPPLE RD			Brush Removal	Pull limb off of road.	RD-2754-16	7/26/16
Cleaning and Debris						
EDGE FALLS RD		@ 1.7 miles.	Debris Removal	Clean Gravel from bridge. 24 tons.	RD-2595-16	7/7/16
WALNUT GROVE RD	148		Litter	Pick up trash left in ROW.	RD-2739-16	7/21/16
Contractor Work						
CRABAPPLE RD		#634,619,544,535,532,124,121,120,11.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2789-16	7/5/16
FOSTER LN		@ 0.0 to 0.23 miles.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2828-16	7/18/16
FOSTER RD		@ 0.0 to 0.44 miles.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2826-16	7/18/16
LEWIS RD		@ 0.0 to 0.8 miles.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2830-16	7/18/16
OAK FOREST DR		0.0 to 0.42 miles.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2836-16	7/21/16
OLD BLANCO RD	26		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2788-16	7/5/16
SADDLE MOUNTAIN DR		@ 0.0 to Oak Forest Drive.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2833-16	7/21/16
SADDLE MOUNTAIN DR		@ Oak Forest Drive to #300.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2839-16	7/22/16
STEEL VALLEY DR	146		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2799-16	7/12/16
WHITE WATER RD		@ 0.0 to 0.35 miles.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2841-16	7/22/16
Equipment						
ACKER RD		@ 2.4 miles.	Haul Equipment	Haul equipment to Comfort yard.	RD-2706-16	7/14/16
SEVEN SISTERS DR			Equipment Staging	Move tractors.	RD-2725-16	7/19/16
Herbicides and Vegetation						
EDGE FALLS RD		@ 0.0 to 2.12 miles. 2.6 Acres.	Brush Management	Sprayed both sides of road.	RDH-1142-16	7/18/16
EMERALD HL		@ 0.0 to 0.7 miles. 0.3 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1149-16	7/21/16
FOSTER LN		@ 0.0 to 0.23 miles. 0.2 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1157-16	7/25/16
FOSTER RD		@ 0.0 to 0.44 miles. 0.2 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1156-16	7/25/16
KENDALL WOODS SUBDIVISION		@ 0.0 to 3.51 miles. 1.6 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1138-16	7/19/16
KENDALL WOODS SUBDIVISION		@ 0.0 to 1.38 miles. 0.7 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1139-16	7/19/16
LEWIS RD		@ 0.0 to 0.80 miles. 0.4 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1155-16	7/25/16
LUX RANCH SUBDIVISION		@ 0.0 to 1.97 miles. 1.0 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1146-16	7/20/16
RIVER RANCH RD		@ 0.0 to 1.6 miles. 0.7 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1148-16	7/21/16
SILVER HILLS SUBDIVISION		@ 0.0 to 0.42 miles. 0.2 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1140-16	7/19/16
THE CROSSING SUBDIVISION		@ 0.0 to 7.98 miles. 3.6 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1145-16	7/20/16
WHITE WATER RD	3	@ 0.0 to 0.18 miles. 0.1 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1144-16	7/20/16
WILD CHERRY LN		@ 0.0 to 0.19 miles. 0.1 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1158-16	7/25/16
Maintenance						

Route	Address	Location	Activity	Details	W.O. No	Date
Maintenance						
DESERT GOLD	1173		Road Surface	Clean ditch line.	RD-2747-16	7/25/16
EDGE FALLS RD		@ 4.8 miles.	Road Surface	Patch road.	RD-2715-16	7/18/16
KEMMER TRAIL		@ River Trail.	Ditch Maintenance	Shoot grade on ditch line.	RD-2736-16	7/20/16
MOUNTAIN CREEK TRAIL	729		Road Surface	Dug out soft spot.	RD-2734-16	7/20/16
MOUNTAIN CREEK TRAIL	403		Road Surface	Dug out soft spot.	RD-2735-16	7/20/16
PLANTATION PATH			Road Surface	Repave shoulder drop off.	RD-2749-16	7/25/16
RIVER VIEW	107		Soft Spot Repair	Repair soft spot.	RD-2740-16	7/21/16
RIVER VIEW			Road Surface	Repave soft spot.	RD-2750-16	7/25/16
RIVER VIEW DR	102		Soft Spot Repair	Repair soft spot.	RD-2744-16	7/21/16
RIVER VIEW DR	106		Soft Spot Repair	Repair soft spot.	RD-2745-16	7/21/16
S J DR	102		Soft Spot Repair	Repair soft spot.	RD-2743-16	7/21/16
SCARLET RIDGE DR	212		Road Surface	Soft spot on edge of road.	RD-2733-16	7/20/16
WALNUT GROVE RD	31		Road Surface	Fixed edge of road to driveway.	RD-2707-16	7/14/16
WALNUT GROVE RD	212		Road Surface	Dig out soft spot.	RD-2708-16	7/14/16
WALNUT GROVE RD	35		Ditch Maintenance	Clean out culvert.	RD-2700-16	7/14/16
WALNUT GROVE RD	212		Soft Spot Repair	Repair soft spot.	RD-2717-16	7/18/16
WALNUT GROVE RD	221		Soft Spot Repair	Repair soft spot.	RD-2718-16	7/18/16
WALNUT GROVE RD	221		Road Surface	Repair soft spot.	RD-2732-16	7/20/16
WALNUT GROVE RD	218		Soft Spot Repair	Repair soft spot.	RD-2741-16	7/21/16
WALNUT GROVE RD	234		Soft Spot Repair	Repair soft spot.	RD-2742-16	7/21/16
Miscellaneous						
ACKER RD		@ 2.4 miles.	Repair needed	Flat tire on roller.	RD-2614-16	7/13/16
FM 3351 N	1133	Kendalia Yard	Receive Material	Receive material.	RD-2756-16	7/26/16
Mowing						
BALLARD TRAIL		@ 0.00 to 0.19 miles.	Mowing	Mow Right of Way.	RDM-1144-16	7/11/16
BUNTLINE DR		@ 0.00 to 0.77 miles.	Mowing	Mow Right of Way.	RDM-1152-16	7/12/16
COUNTRY MEADOW DR		@ 0.00 to 0.81 miles.	Mowing	Mow Right of Way.	RDM-1175-16	7/13/16
CRABAPPLE RD		@ 6.8 to 7.6 miles.	Mowing	Mow Right of Way.	RDM-1117-16	7/6/16
DESERT GOLD		@ 0.00 to 0.31 miles.	Mowing	Mow Right of Way.	RDM-1181-16	7/13/16
DILLARD LN		@ 0.00 to 0.36 miles.	Mowing	Mow Right of Way.	RDM-1143-16	7/11/16
EMERALD HL		@ 0.00 to 0.7 miles.	Mowing	Mow Right of Way.	RDM-1239-16	7/21/16
EVANS DR		@ 0.00 to 0.32 miles.	Mowing	Mow Right of Way.	RDM-1157-16	7/12/16
FLAT ROCK DR		@ 0.00 to 0.94 miles.	Mowing	Mow Right of Way.	RDM-1231-16	7/20/16
FOREST RIDGE LN		@ 0.00 to 0.24 miles.	Mowing	Mow Right of Way.	RDM-1173-16	7/13/16
FULLER DR		@ 0.00 to 1.36 miles.	Mowing	Mow Right of Way.	RDM-1155-16	7/12/16
GRAND VALLEY VIEW DR		@ 0.00 to 0.25 miles.	Mowing	Mow Right of Way.	RDM-1223-16	7/19/16
HARDY TRAIL		@ 0.00 to 0.11 miles.	Mowing	Mow Right of Way.	RDM-1243-16	7/21/16

Route	Address	Location	Activity	Details	W.O. No	Date
Mowing						
HIDDEN LAKE DR		@ 0.00 to 0.34 miles.	Mowing	Mow Right of Way.	RDM-1137-16	7/11/16
HIDE AWAY LN		@ 0.00 to 0.19 miles.	Mowing	Mow Right of Way.	RDM-1178-16	7/13/16
HIGHLAND WOODS		@ 0.00 to 0.85 miles.	Mowing	Mow Right of Way.	RDM-1130-16	7/7/16
KEMMER TRAIL		@ 0.00 to 0.22 miles.	Mowing	Mow Right of Way.	RDM-1240-16	7/21/16
KENDALL VIEW DR		@ 0.00 to 0.32 miles.	Mowing	Mow Right of Way.	RDM-1171-16	7/13/16
KENDALL WOODS DR		@ 0.00 to 0.61 miles.	Mowing	Mow Right of Way.	RDM-1170-16	7/13/16
KREUTZBERG RD		@ 0.00 to 1.5 miles.	Mowing	Mow Right of Way.	RDM-1245-16	7/21/16
KREUTZBERG RD		@ 1.5 to 7.29 miles.	Mowing	Mow Right of Way.	RDM-1246-16	7/25/16
LOST OAKS DR		@ 0.00 to 0.52 miles.	Mowing	Mow Right of Way.	RDM-1176-16	7/13/16
MARLIN DR		@ 0.00 to 0.24 miles.	Mowing	Mow Right of Way.	RDM-1146-16	7/11/16
MISTY TRAIL		@ 0.00 to 0.39 miles.	Mowing	Mow Right of Way.	RDM-1133-16	7/7/16
MISTY WATERS		@ 0.00 to 0.06 miles.	Mowing	Mow Right of Way.	RDM-1132-16	7/7/16
MOONLITE RDG		@ 0.00 to 0.36 miles.	Mowing	Mow Right of Way.	RDM-1131-16	7/7/16
MOUNTAIN CREEK TRAIL		@ 0.85 to 2.15 miles.	Mowing	Mow Right of Way.	RDM-1129-16	7/7/16
MOUNTAIN CREEK TRAIL		@ 0.00 to 0.8 miles.	Mowing	Mow Right of Way.	RDM-1139-16	7/11/16
MOUNTAIN VIEW TRAIL		@ 0.00 to 0.36 miles.	Mowing	Mow Right of Way.	RDM-1135-16	7/11/16
MOUNTAIN VIEWS DR		@ 0.00 to 0.26 miles.	Mowing	Mow Right of Way.	RDM-1232-16	7/20/16
OAK FOREST DR		@ 0.00 to 0.42 miles.	Mowing	Mow Right of Way.	RDM-1134-16	7/11/16
OAK MEADOW LN		@ 0.00 to 0.26 miles.	Mowing	Mow Right of Way.	RDM-1172-16	7/13/16
OAK VALLEY DR		@ 0.00 to 0.26 miles.	Mowing	Mow Right of Way.	RDM-1174-16	7/13/16
OLD BLANCO RD		@ 0.6 to 5.5 miles.	Mowing	Mow Right of Way.	RDM-1118-16	7/6/16
OLD BLANCO RD		@ 0.0 to 0.6 miles.	Mowing	Mow Right of Way.	RDM-1126-16	7/7/16
PLANTATION PATH		@ 0.00 to 0.5 miles.	Mowing	Mow Right of Way.	RDM-1179-16	7/13/16
REDFIELD RD		@ 0.00 to 0.54 miles.	Mowing	Mow Right of Way.	RDM-1153-16	7/12/16
REMINGTON DR		@ 1.00 to 1.88 miles.	Mowing	Mow Right of Way.	RDM-1145-16	7/11/16
REMINGTON DR		@ 0.00 to 0.88 miles.	Mowing	Mow Right of Way.	RDM-1154-16	7/12/16
RIDGE TRL		@ 0.00 to 0.71 miles.	Mowing	Mow Right of Way.	RDM-1244-16	7/21/16
RIVER FOREST DR		@ 0.00 to 0.8 miles.	Mowing	Mow Right of Way.	RDM-1140-16	7/11/16
RIVER PT		@ 0.00 to 0.08 miles.	Mowing	Mow Right of Way.	RDM-1138-16	7/11/16
RIVER RANCH RD		@ 0.00 to 1.0 miles.	Mowing	Mow Right of Way.	RDM-1233-16	7/20/16
RIVER RANCH RD		@ 1.00 to 1.63 miles.	Mowing	Mow Right of Way.	RDM-1238-16	7/21/16
RIVER TRL		@ 0.00 to 0.91 miles.	Mowing	Mow Right of Way.	RDM-1242-16	7/21/16
RIVER VIEW DR		@ 0.00 to 0.35 miles.	Mowing	Mow Right of Way.	RDM-1141-16	7/11/16
ROARING CREEK DR		@ 0.00 to 0.27 miles.	Mowing	Mow Right of Way.	RDM-1136-16	7/11/16
RODALYN DR		@ 0.00 to 1.44 miles.	Mowing	Mow Right of Way.	RDM-1159-16	7/12/16
S RIVER TRL		@ 0.00 to 0.09 miles.	Mowing	Mow Right of Way.	RDM-1241-16	7/21/16
SADDLE MOUNTAIN DR		@ 0.0 to 1.26 miles.	Mowing	Mow Right of Way.	RDM-1127-16	7/7/16
SAGE OAKS TRL		@ 0.00 to 0.46 miles.	Mowing	Mow Right of Way.	RDM-1158-16	7/12/16

Route	Address	Location	Activity	Details	W.O. No	Date
Mowing						
SCARLET RIDGE DR		@ 0.00 to 0.51 miles.	Mowing	Mow Right of Way.	RDM-1177-16	7/13/16
SEVEN SISTERS DR		@ 0.00 to 2.2 miles.	Mowing	Mow Right of Way.	RDM-1222-16	7/19/16
SEVEN SISTERS DR		@ 2.00 to 2.6 miles.	Mowing	Mow Right of Way.	RDM-1229-16	7/20/16
SHADOW VALLEY DR		@ 0.00 to 0.38 miles.	Mowing	Mow Right of Way.	RDM-1224-16	7/19/16
SHARPS DR		@ 0.00 to 0.36 miles.	Mowing	Mow Right of Way.	RDM-1147-16	7/11/16
SILVER HILLS DR		@ 0.00 to 0.11 miles.	Mowing	Mow Right of Way.	RDM-1180-16	7/13/16
SUNSET DR		@ 0.00 to 0.26 miles.	Mowing	Mow Right of Way.	RDM-1230-16	7/20/16
TOWERING VIS		@ 0.0 to 0.23 miles.	Mowing	Mow Right of Way.	RDM-1128-16	7/7/16
TROPHY DR		@ 0.00 to 0.63 miles.	Mowing	Mow Right of Way.	RDM-1156-16	7/12/16
WEAVER RD		@ 0.00 to 0.27 miles.	Mowing	Mow Right of Way.	RDM-1151-16	7/12/16
WINCHESTER DR		@ 0.00 to 1.47 miles.	Mowing	Mow Right of Way.	RDM-1142-16	7/11/16
New Construction						
ACKER RD		@ 2.6 to 2.7 miles.	Work Base	Work base.	RD-2579-16	7/5/16
ACKER RD		@ 2.2 to 2.7 miles.	Work Base	Work base.	RD-2586-16	7/6/16
ACKER RD		@ 2.2 to 2.7 miles.	Work Base	Work base.	RD-2594-16	7/7/16
ACKER RD		@ 2.2 to 2.6 miles.	Work Base	Work base.	RD-2598-16	7/11/16
ACKER RD		@ 2.2 to 2.6 miles.	Work Base	Work base.	RD-2607-16	7/12/16
ACKER RD		@ 2.2 to 2.4 miles.	Work Base	Work Base.	RD-2612-16	7/13/16
ACKER RD		@ 2.2 to 2.7 miles.	Work Base	Work base.	RD-2699-16	7/14/16
ACKER RD		@ 2.5 miles.	Concrete Work	Cut out for concrete.	RD-2709-16	7/18/16
ACKER RD		@ 2.2 to 2.7 miles.	Work Base	Work base.	RD-2719-16	7/19/16
ACKER RD		@ 2.4 to 2.6.	Work Base	Work base.	RD-2728-16	7/20/16
ACKER RD		@ 2.4 to 2.7.	Cut Brush	Trim brush along edge of road.	RD-2729-16	7/20/16
ACKER RD		@ 2.2 to 2.4 miles	Work Base	Work base.	RD-2746-16	7/25/16
ACKER RD		@ 2.2 to 2.7 miles.	Work Base	Work base.	RD-2755-16	7/26/16
ACKER RD		@ 2.4 miles.	Pave	Lay 330 Type B.	RD-2850-16	7/28/16
ACKER RD		@ 2.2 miles.	Fencing	Set post for gate.	RD-2851-16	7/28/16
ACKER RD	230		Fencing	Dig holes to install new fence posts.	RD-2858-16	7/28/16
Non Road and Bridge						
WALNUT GROVE RD			Assist other Agency	Haul scrap trailer to Kerrville dump.	RD-2748-16	7/25/16
Paving and Prep						
ACKER RD		@ 2.0 to 2.2 miles.	Bleeding Pavement	Spread rock bleeding roads.	RD-2593-16	7/6/16
Total WO's For Pct 3 130						

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 4						
Brush						
SUNFLOWER			Brush Removal	Brush clearing along road.	RD-2737-16	7/21/16
WALL ST			Brush Removal	Clear brush.	RD-2738-16	7/21/16
Cleaning and Debris						
HOLIDAY RD		@ 1.1 miles.	Remove	Put lime on dead dog remains.	RD-2597-16	7/11/16
TOWER RD		@ Spanish Pass.	Litter	Pick up trash dumped, carpet & Ping pong tbl.	RD-2584-16	7/5/16
Contractor Work						
ALAMO RD		#115,500,402,323.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2791-16	7/11/16
FM 473 W	224	Comfort Fire Station.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2808-16	7/13/16
KENDALL OAKS DR		@ FM 1376.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2797-16	7/12/16
MILL DAM RD		#105,109,118,127,145,232,234,313.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2800-16	7/13/16
MOUNTAIN SPRINGS DR	421		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2845-16	7/8/16
OLD #9 HWY		#648,417,406,247.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2792-16	7/11/16
SHOOTING CLUB RD	106		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2795-16	7/12/16
SPANISH PASS RD		#213,206,113,35,33,5.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2793-16	7/12/16
WARING WELFARE RD	101		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2844-16	7/8/16
ZOELLER LN	235		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2790-16	7/11/16
Flood Related						
WALNUT GROVE RD	8		Ditch Maintenance	Clean ditch line and creek bed at fence line.	RD-1837-16	7/7/16
WALNUT GROVE RD	8		Ditch Maintenance	Clean ditch line and creek bed on Property.	RD-2611-16	7/12/16
WALNUT GROVE RD	8		Ditch Maintenance	Clean ditch line and creek bed.	RD-2617-16	7/13/16
WALNUT GROVE RD	8		Ditch Maintenance	Clean ditch line and creek bed.	RD-2702-16	7/14/16
Herbicides and Vegetation						
FABRA ST		@ 0.0 to 0.41 miles. 0.2 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1160-16	7/25/16
FM 473 W	224	@ 0.0 to 0.3 miles. 0.4 Acres.	Roundup Maintenance	Sprayed Comfort Fire House.	RDH-1152-16	7/21/16
FOX CHASE FARMS SUBDIVISION		@ 0.0 to 0.9 miles. 0.4 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1154-16	7/25/16
LINDNER BR		@ 0.0 to 0.06 miles. 0.1 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1172-16	7/28/16
MILL DAM RD		@ 0.0 to 4.14 miles. 2.0 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1171-16	7/28/16
MOUNTAIN SPRING FARMS SUBDIVISION		@ 0.0 to 2.11 miles. 1.0 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1153-16	7/25/16
OLD COMFORT RD	3	@ 0.0 to 0.4 miles. 0.2 Acres.	Brush Management	Sprayed Comfort R&B.	RDH-1143-16	7/18/16
PFEIFFER RD		@ 0.0 to 1.32 miles. 0.5 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1159-16	7/25/16
POSSUM CREEK RD		@ 0.0 to 2.12 miles. 1.0 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1169-16	7/28/16
SKY LINE DR		@ 0.0 to 2.75 miles. 1.0 Acres.	Roundup Maintenance	Sprayed both sides of road.	RDH-1170-16	7/28/16

Maintenance

Route	Address	Location	Activity	Details	W.O. No	Date
Maintenance						
FIFTH ST		@ 1.2 miles.	Ditch Maintenance	Put in dirt on shoulder drop off.	RD-2602-16	7/11/16
GRAPE CREEK RD	3323		Ditch Maintenance	Shoot grade on ditch line.	RD-2704-16	7/14/16
LINDNER AVE		@ 0.0 to 0.1 miles.	Ditch Maintenance	Work on ditch drainage.	RD-2600-16	7/11/16
LINDNER AVE		@ 0.0 to 0.1 miles.	Ditch Maintenance	Cut drainage ditch.	RD-2609-16	7/12/16
LINDNER AVE	504		Driveway Work	Put in culvert pipe.	RD-2698-16	7/13/16
LINDNER AVE	516		Driveway Work	Put in culvert pipe.	RD-2701-16	7/14/16
LINDNER AVE		@ 0.0 to 0.1 on south side of road.	Shoulder Repair	Blade base in holes on edge of road.	RD-2716-16	7/18/16
LINDNER AVE	516		Driveway Work	Haul 58 to Lindner Ave from Upper Cibolo.	RD-2713-16	7/18/16
NORTH CREEK RD		@ 0.0 to 0.2 miles.	Ditch Maintenance	Pick up signs and temp. mailboxes.	RD-2581-16	7/5/16
NORTH CREEK RD	10005		Mailbox Approach	Install mailbox approach.	RD-2582-16	7/5/16
NORTH CREEK RD	710		Driveway Work	Took out pipe.	RD-2714-16	7/18/16
NORTH CREEK RD	710		Driveway Work	Put in new pipe.	RD-2724-16	7/19/16
OLD COMFORT RD	3		Yard Maintenance	Circulate AEP in tanks and truck.	RD-2752-16	7/25/16
OLD COMFORT RD	3		Yard Maintenance	Cover materials, push material scrap piles.	RD-2753-16	7/25/16
SOUTH ST		@ 0.0 miles.	Ditch Maintenance	Cut out ditch and put in rap.	RD-2596-16	7/7/16
SOUTH ST		@ 0.0 miles.	Ditch Maintenance	Put in rap watered and oiled.	RD-2601-16	7/11/16
UPPER SISTERDALE RD		@ 4.5 to 6.0 miles.	Road Surface	Repiar potholes.	RD-2697-16	7/7/16
US 87	29	@ South Street.	Ditch Maintenance	Clean and reshape ditch line.	RD-2583-16	7/5/16
US 87	29	@ South Street.	Ditch Maintenance	Clean ditch line.	RD-2588-16	7/6/16
WARING RD	834		Ditch Maintenance	Check road problem.	RD-2703-16	7/14/16
ZOELLER LN	330		Road Surface	Shoot Grade on ditch line.	RD-2696-16	7/7/16
Miscellaneous						
VARIOUS RD		Comfort Township.	Data Collection	Check seal coat roads.	RD-2726-16	7/19/16
Mowing						
AGARITA CT		@ 0.0 to 0.15 miles.	Mowing	Mow Right of Way.	RDM-1252-16	7/25/16
AVENUE E		@ 0.00 to 0.15 miles.	Mowing	Mow Right of Way.	RDM-1268-16	7/26/16
BELOW RD		@ 0.00 to 0.45 miles.	Mowing	Mow Right of Way.	RDM-1183-16	7/13/16
BIG JOSHUA CREEK RD		@ 0.00 to 2.6 miles.	Mowing	Mow Right of Way.	RDM-1202-16	7/14/16
BLASCHKE RD		@ 0.00 to 2.43 miles.	Mowing	Mow Right of Way.	RDM-1206-16	7/18/16
CAMP CAPERS LN		@ 0.00 to 0.27 miles.	Mowing	Mow Right of Way.	RDM-1277-16	7/28/16
COUNTRY LN		@ 0.0 to 0.3 miles.	Mowing	Mow Right of Way.	RDM-1120-16	7/6/16
CYPRESS CREEK RD		@ 0.0 to 0.44 miles.	Mowing	Mow Right of Way.	RDM-1114-16	7/5/16
FREDERICKSBURG RD		@ 0.00 to 0.14 miles.	Mowing	Mow Right of Way.	RDM-1269-16	7/26/16
GREEN CEDAR RD		@ 0.00 to 0.77 miles.	Mowing	Mow Right of Way.	RDM-1235-16	7/21/16
HEIN RD		@ 0.00 to 0.6 miles.	Mowing	Mow Right of Way.	RDM-1226-16	7/19/16
HEIN RD		@ 0.00 to 0.9 miles.	Mowing	Mow Right of Way.	RDM-1227-16	7/20/16

Route	Address	Location	Activity	Details	W.O. No	Date
Mowing						
HOLIDAY RD		@ 0.0 to 1.1 miles.	Mowing	Mow Right of Way.	RDM-1122-16	7/6/16
HOLIDAY RD		@ 0.00 to 1.6 miles.	Mowing	Mow Right of Way.	RDM-1150-16	7/12/16
HOLIDAY RD		@ 0.00 to 3.5 miles.	Mowing	Mow Right of Way.	RDM-1182-16	7/13/16
JUNGFRAU HILL RD		@ 0.00 to 1.19 miles.	Mowing	Mow Right of Way.	RDM-1207-16	7/18/16
JUNIPER LN		@ 0.0 to 0.69 miles.	Mowing	Mow Right of Way.	RDM-1250-16	7/25/16
KENDALL JACKSON		@ 0.00 to 0.5 miles.	Mowing	Mow Right of Way.	RDM-1278-16	7/28/16
LINDNER BR		@ 0.00 to 0.06 miles.	Mowing	Mow Right of Way.	RDM-1149-16	7/12/16
MAJESTIC OAKS DR		@ 0.00 to 1.0 miles.	Mowing	Mow Right of Way.	RDM-1237-16	7/21/16
MAJESTIC OAKS DR		@ 0.0 to 0.48 miles.	Mowing	Mow Right of Way.	RDM-1247-16	7/25/16
MANNING RD		@ 0.00 to 0.11 miles.	Mowing	Mow Right of Way.	RDM-1267-16	7/26/16
MANNING ST		@ 0.00 to 0.06 miles.	Mowing	Mow Right of Way.	RDM-1271-16	7/26/16
MESQUITE TRAIL		@ 0.0 to 0.78 miles.	Mowing	Mow Right of Way.	RDM-1251-16	7/25/16
MILL DAM RD		@ 0.0 to 0.4 miles.	Mowing	Mow Right of Way. To Bridge.	RDM-1121-16	7/6/16
MILL DAM RD		@ 2.3 miles.	Mowing	Mow Right of Way.	RDM-1125-16	7/7/16
MILL DAM RD		@ 1.4 to 1.1 miles.	Mowing	Mow Right of Way.	RDM-1148-16	7/12/16
MULBERRY LN		@ 0.0 to 0.72 miles.	Mowing	Mow Right of Way.	RDM-1249-16	7/25/16
N FRONT ST		@ 0.00 to 0.32 miles.	Mowing	Mow Right of Way.	RDM-1270-16	7/26/16
N RIVER BEND RD		@ 0.00 to 1.63 miles.	Mowing	Mow Right of Way.	RDM-1275-16	7/28/16
NORTH CREEK LP		@ 0.0 to 1.15 miles.	Mowing	Mow Right of Way.	RDM-1116-16	7/5/16
NORTH CREEK RD		@ 0.0 to 1.17 miles.	Mowing	Mow Right of Way.	RDM-1115-16	7/5/16
OLD COMFORT RD		@ 0.00 to 0.1 miles.	Mowing	Mow Right of Way.	RDM-1204-16	7/14/16
OLD COMFORT RD		@ 0.00 to 1.59 miles.	Mowing	Mow Right of Way.	RDM-1205-16	7/18/16
PANKRATZ RD		@ 0.0 to 1.0 miles.	Mowing	Mow Right of Way.	RDM-1119-16	7/6/16
PECAN PKWY		@ 0.0 to 1.09 miles.	Mowing	Mow Right of Way.	RDM-1248-16	7/25/16
POEHNERT RD		@ 0.00 to 1.1 miles.	Mowing	Mow Right of Way.	RDM-1236-16	7/21/16
POSSUM CREEK RD		@ 0.00 to 0.5 miles.	Mowing	Mow Right of Way.	RDM-1184-16	7/13/16
POSSUM CREEK RD		@ 0.5 to 1.6 miles.	Mowing	Mow Right of Way.	RDM-1201-16	7/14/16
RIVER BEND RD		@ 0.00 to 1.96 miles.	Mowing	Mow Right of Way.	RDM-1276-16	7/28/16
S FRONT ST		@ 0.00 to 0.33 miles.	Mowing	NOT NEEDED.	RDM-1272-16	7/26/16
SKY LINE DR		@ 0.0 to 2.0 miles.	Mowing	Mow Right of Way.	RDM-1123-16	7/6/16
SKY LINE DR		@ 2.0 miles.	Mowing	Mow Right of Way.	RDM-1124-16	7/7/16
WARING KNOLL DR		@ 0.00 to 0.26 miles.	Mowing	Mow Right of Way.	RDM-1203-16	7/14/16
WARING RD		@ 0.00 to 0.2 miles.	Mowing	Mow Right of Way.	RDM-1208-16	7/18/16
WARING RD		@ 0.00 to 1.8 miles.	Mowing	Mow Right of Way.	RDM-1225-16	7/19/16
WARING WELFARE RD		@ 0.00 to 3.0 miles.	Mowing	Mow Right of Way.	RDM-1228-16	7/20/16
WARING WELFARE RD		@ 0.00 to 0.7 miles.	Mowing	Mow Right of Way.	RDM-1234-16	7/21/16
WARING WELFARE RD		@ 3.6 to 4.6 miles.	Mowing	Mow Right of Way.	RDM-1253-16	7/25/16
WARING WELFARE RD		@ 4.6 to 5.7 miles.	Mowing	Mow Right of Way.	RDM-1266-16	7/26/16

Route	Address	Location	Activity	Details	W.O. No	Date
Mowing						
WARING WELFARE RD		@ 5.7 to 6.2 miles.	Mowing	Mow Right of Way.	RDM-1273-16	7/26/16
WARING WELFARE RD		@ 6.2 to 9.81 miles.	Mowing	Mow Right of Way.	RDM-1274-16	7/27/16
Non Road and Bridge						
FM 289	702	Animal Control.	Assist other Agency	Dig holes and set pipes @ Animal Control.	RD-2587-16	7/6/16
SPANISH PASS RD	44	Recycle Center.	Haul Recycle	Haul recycle to San Marcos.	RD-2580-16	7/5/16
Paving and Prep						
DOE DR		@ Kendall Oaks Dr.	Bleeding Pavement	Spread rock bleeding roads.	RD-2589-16	7/6/16
KENDALL OAKS DR		@ Shooting Club Road.	Bleeding Pavement	Spread rock bleeding roads.	RD-2590-16	7/6/16
PFEIFFER RD		@ Skyland Drive.	Bleeding Pavement	Spread rock bleeding roads.	RD-2592-16	7/6/16
SHOOTING CLUB RD		@ Pfeiffer Road.	Bleeding Pavement	Spread rock bleeding roads.	RD-2591-16	7/6/16
UPPER CIBOLO CREEK RD		@ 0.0 to 0.5 miles.	Bleeding Pavement	Spread rock for bleeding.	RD-2585-16	7/5/16
VARIOUS RD			Bleeding Pavement	Check various roads for bleeding pavement.	RD-2605-16	7/11/16
WOLLSCHLAEGER DR	208		Bleeding Pavement	Bleeding on road.	RD-2757-16	7/26/16
Road Structures						
BLASCHKE RD	34		Cattle Guard	Weld pipe on cattle guard and broken welds.	RD-2720-16	7/19/16
Training						
FM 289	702		Equipment Staging	Haul equipment to 4-H for motor grader class.	RD-2760-16	7/26/16
FM 289	648		Training	Motor Grader Class	RD-2761-16	7/26/16
FM 289	648		Training	Motor Grader Class	RD-2763-16	7/27/16
FM 289	648		Various Activities	Motor Grader Class.	RD-2849-16	7/28/16
OLD COMFORT RD	3		Training	Driver training.	RD-2721-16	7/19/16
OLD COMFORT RD	3	Road and Bridge.	Training	Driver Training simul;ater.	RD-2727-16	7/20/16
OLD COMFORT RD	3		Training	Motor grader class	RD-2751-16	7/25/16
OLD COMFORT RD	3		Training	Motor Grader Class	RD-2762-16	7/26/16
OLD COMFORT RD	3		Various Activities	Simulator/Driver Training	RD-2859-16	7/28/16
Total WO's For Pct 4 121						

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct C O B						
Non Road and Bridge						
CHARGER BLVD	202	Brush site.	Chipping	Grinding brush. 7 Hours.	RD-2599-16	7/11/16
CHARGER BLVD	202	Brush Site.	Chipping	Grinding brush.	RD-2608-16	7/12/16
CHARGER BLVD	202	Brush Site.	Chipping	Grinding brush. 4.5 hours.	RD-2712-16	7/18/16
CHARGER BLVD	202	Brush Site.	Chipping	Grinding brush. 5.5 hrs.	RD-2731-16	7/20/16
Total WO's For Pct COB		4				

Precinct C						
Route	Address	Location	Activity	Details	W.O. No	Date

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct C						
W						
Contractor Work						
VARIOUS RD			Concrete	Meeting with contractors for concrete bidding.	RD-2764-16	7/28/16

Total WO's For Pct CW 1

Total WO's For Pct CW 1						
CHURCH BLVD	501	CHURCH BLVD	CHURCH	CHURCH BLVD	RD-2764-16	7/28/16
CHURCH BLVD	501	CHURCH BLVD	CHURCH	CHURCH BLVD	RD-2764-16	7/28/16
CHURCH BLVD	501	CHURCH BLVD	CHURCH	CHURCH BLVD	RD-2764-16	7/28/16
CHURCH BLVD	501	CHURCH BLVD	CHURCH	CHURCH BLVD	RD-2764-16	7/28/16

Non Bond and Bridge

B
O
Precinct C

Route	Address	Location	Activity	Details	W.O. No	Date
-------	---------	----------	----------	---------	---------	------

<u>Route</u>	<u>Address</u>	<u>Location</u>	<u>Activity</u>	<u>Details</u>	<u>W.O. No</u>	<u>Date</u>
Total Work Orders	351					



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 8/22/2016
OPEN SESSION

SUBJECT	Emergency Response.
DEPARTMENT & PERSON MAKING REQUEST	Road and Bridge: Ricky Pfeiffer , Road Supervisor.
PHONE # OR EXTENSION #	830-249-9343 EXT 656
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Discuss and take action to pay Road and Bridge employee(s) for emergency call out time.
REASON FOR AGENDA ITEM	Special compensation for fallen trees/limbs in roadway.
IS THERE DOCUMENTATION	Yes.
WHO WILL THIS AFFECT?	Road and Bridge Department, payroll.
ADDITIONAL INFORMATION	See enclosed documentation.

**KENDALL COUNTY
Road & Bridge Department**

**EMERGENCY RESPONSE TIME
Summary: August 2016**

Employee Name	Date	Total Call Out Hrs	Compensated Time
Juan Guerrero	8/13/2016	2.0	2.0
Victor Nieto	8/14/2016	2.0	2.0

The above listed employee(s) were called out to: Remove tree on road at Old #9.

Emergency call out pay is time and a half of the employee's current hourly rate.

Approximate grand total amount: \$108.60

Commissioners Court: 08/22/2016